

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, April 9, 2024, at 4:00 p.m.** in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

- | | |
|------------------|--|
| 4:00 - 4:15 p.m. | Nine Mile Road Closed Landfill Solar Lease Agreement |
| 4:15 - 4:30 p.m. | Pollinator Habitat Project |
| 4:30 - 5:00 p.m. | Drainage Project Prioritization |
| 5:00 - 5:15 p.m. | Review of Regular Meeting Agenda Items |

Tanya N. Brackett

Tanya N. Brackett, CMC
Clerk, Henrico County Board of Supervisors
April 4, 2024

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
April 9, 2024
6:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES - March 26, 2024, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

Proclamation - Public Safety Telecommunicators Week - April 14 - 20, 2024.

Proclamation - Volunteer Week - April 21 - 27, 2024.

APPOINTMENT

116-24 Resolution - Appointment of Member - Henrico Area Mental Health & Developmental Services Board.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

316-23 General Land Company, LLC: Request to conditionally rezone from A-1
REZ2023- Agricultural District to B-2C Business District (Conditional) Parcel 775-766-
00027 6864 containing 8.615 acres located at the southwest intersection of Mountain
Fairfield and Woodman Roads. The applicant proposes a self-storage facility and
commercial uses with a drive-thru. The uses will be controlled by zoning
ordinance regulations and proffered conditions. The 2026 Comprehensive Plan
recommends Office, Environmental Protection Area, and Suburban
Residential 2. The Planning Commission voted to recommend the Board of
Supervisors grant the request. **(Deferred from the January 23, 2024,
meeting; Withdrawn by Applicant.)**

317-23 General Land Company, LLC: Request for a Provisional Use Permit under
PUP2023- Section 24-4205 of Chapter 24 of the County Code to allow a self-storage
00014 facility on Parcel 775-766-6864 located at the southwest intersection of
Fairfield Mountain Road and Woodman Road. The existing zoning is A-1 Agricultural
District. B-2C Business District (Conditional) zoning is proposed with
REZ2023-00027. The 2026 Comprehensive Plan recommends Office,
Environmental Protection Area, and Suburban Residential 2. The Planning
Commission voted to recommend the Board of Supervisors grant the request.
**(Deferred from the January 23, 2024, meeting; Withdrawn by
Applicant.)**

- 115-22
REZ2022-
00002
Three Chopt
- Markel | Eagle Advisors, LLC: Request to conditionally rezone from A-1 Agricultural District to R-5AC General Residence District (Conditional) part of Parcels 733-778-7649 and 734-777-3893 containing 46.599 acres located at the southwest intersection of Pouncey Tract Road (State Route 271) and Wyndham West Drive. The applicant proposes a single-family residential development. The R-5A District allows a maximum gross density of 6 units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Rural Residential, density should not exceed 1 unit per acre. The Planning Commission voted to recommend the Board of Supervisors **grant** the request. **(Deferred from the March 12, 2024, meeting.)**
- 117-24
PUP2023-
00018
Tuckahoe
- Gateway Associates of Richmond II, LLC: Request for a Provisional Use Permit under Sections 24-2306 and 24-4315 of Chapter 24 of the County Code to allow commercial uses and zoning modifications as part of a master-planned development on part of parcels 753-745-6957 and 753-745-0470 located on the west line of N Parham Road approximately 240' south of its intersection with Fargo Road. The existing zoning is R-6 General Residence District. The 2026 Comprehensive Plan recommends Multi-Family Residential. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 118-24
REZ-2024-
100126
Brookland
- Brian Moss: Request to amend proffers accepted with C-18C-90 on Parcel 770-755-1657 located at the northeast intersection of Staples Mill Road (U.S. Route 33) and E Parham Road. The applicant proposes to amend proffers regarding building materials and building height. The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Concentration. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 119-24
REZ2023-
00043
Three Chopt
- Joshua Kaplan: Request to rezone from A-1 Agricultural District to R-3AC One-Family Residence District parcel 745-756-7219 containing 1.005 acres located between the southern terminus of Springsberry Place and northern line of Church Road. The applicant proposes subdividing the parcel to build an additional single-family residence. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 120-24
REZ-2024-
100060
Fairfield
- 4801 Hermitage Associates, LLC: Request to rezone from R-4 One-Family Residence District to O-2 Office District Parcel 782-743-5910 containing 1.31 acres located on the west line of Hermitage Road (State Route 161) approximately 290' south of its intersection with Park Street. The applicant proposes rezoning to bring an existing parking lot into conformance. The use will be controlled by zoning ordinance regulations. The 2026 Comprehensive Plan recommends Office and Environmental Protection Area. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

121-24
REZ-2024-
100107
Fairfield

RJM Land, LLC: Request to conditionally rezone from R-5AC General Residence District (Conditional) to C-1C Conservation District (Conditional) part of Parcels 775-767-7623 and 775-767-9166 containing 1.657 acres located on the north line of Mountain Road approximately 405' northwest of its intersection with Woodman Road. The applicant proposes a conservation district. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Environmental Protection Area and Suburban Residential 1, density should not exceed 2.4 units per acre. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

122-24
PUP-2023-
100204
Varina

Arcola Towers: Request for a Provisional Use Permit under Sections 24-4205 and 24-4314.F of Chapter 24 of the County Code to allow a telecommunication tower on part of Parcel 822-691-1198 located on the western line of Doran Road, approximately 500' south of its intersection with Macallan Parkway. The existing zoning is A-1 Agricultural District. The 2026 Comprehensive Plan recommends Suburban Residential 1, Open Space/ Recreation, and Environmental Protection Area. The site is located in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

319-23
REZ2023-
00033
Varina

Lingerfelt Development, LLC: Request to conditionally rezone from A-1 Agricultural District and B-3 Business District to M-1C Light Industrial District (Conditional) parcel 812-713-2294 containing 13.723 acres located on the south line of Williamsburg Road (U.S. Route 60) approximately 150' east of its intersection with Millers Lane. The applicant proposes office and industrial uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office/Service. The site is located in the Airport Safety Overlay District and Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors **grant** the request. **(Deferred from the February 13, 2024, meeting.)**

320-23
REZ2023-
00034
Varina

VOZ724 Park City, LLC: Request to conditionally rezone from R-4 One-Family Residence District to M-1C Light Industrial District (Conditional) parcels 810-711-9186 and 811-711-2166 containing 8.185 acres located on the south line of Charles City Road approximately 600' west of its intersection with Brighton Road. The applicant proposes office and industrial uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Planned Industry. The site is located in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request. **(Deferred from the February 13, 2024, meeting.)**

321-23
REZ2023-
00035
Varina

VOZ724 Park City, LLC: Request to conditionally rezone from A-1 Agricultural District to M-1C Light Industrial District (Conditional) parcel 810-712-6260 containing 5.56 acres located on the north line of Charles City Road approximately 1,345' west of its intersection with Brighton Road. The applicant proposes office and industrial uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026

Comprehensive Plan recommends Office/Service. The site is located in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors grant the request. **(Deferred from the February 13, 2024, meeting.)**

322-23
REZ2023-
00037
Varina
VOZ724 Park City, LLC: Request to conditionally rezone from A-1 Agricultural District and B-3 Business District to M-1C Light Industrial District (Conditional) parcel 811-712-4375 containing 15.936 acres located on the north line of Charles City Road approximately 525' west of its intersection with Brighton Road. The applicant proposes office and industrial uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office/Service. The site is located in the Airport Safety Overlay District and Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors grant the request. **(Deferred from the February 13, 2024, meeting.)**

60-24
REZ-2023-
100203
Varina
Lingerfelt Development, LLC: Request to conditionally rezone from A-1 Agricultural District and B-3 Business District to M-1C Light Industrial District (Conditional) parcel 812-713-6990 containing 3.90 acres located on the south line of Williamsburg Road (U.S. Route 60) approximately 50' east of its intersection with Clayton Road. The applicant proposes office and industrial uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Commercial Concentration. The site is located in the Airport Safety Overlay District and Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors grant the request. **(Deferred from the February 13, 2024, meeting.)**

PUBLIC HEARINGS – OTHER ITEMS

123-24 Resolution - Real Estate Tax Levies, 2024.

124-24 Resolution - Personal Property and Machinery and Tools Tax Levies, 2024.

125-24 Ordinance - To Change Utility Charges by Amending and Reordaining Section 23-361 Titled “Water service and volume charges” and Section 23-362 Titled “Sewer service charges and rates” of the Code of the County of Henrico.

126-24 Resolution - Signatory Authority - Lease of County Property - Virginia Electric and Power Company d/b/a Dominion Energy Virginia - Varina District.

PUBLIC COMMENTS

GENERAL AGENDA

96-24 Resolution - Approval of Operating and Capital Annual Fiscal Plans for FY 2024-25 and Allocation of Car Tax Relief for Tax Year 2024. [Deferred from the March 26, 2024, meeting.]

- 127-24 Resolution - SIA-2024-100163 - Spring Park Trailhead for the Fall Line Trail - Substantially in Accord with Comprehensive Plan - Fairfield District.
- 128-24 Resolution - Award of Contract - Francis Road and Greenwood Road Sewer and Water Extension - Fairfield District.
- 129-24 Resolution - Award of Contract - Plant Drain Pump Station - Water Reclamation Facility Project - Varina District.
- 130-24 Resolution - Signatory Authority - Amendment to Engineering Services Agreement - SCADA Systems Replacement.
- 131-24 Resolution - Signatory Authority - Award of Contract - Annual Contract for Stormwater Management Facility Maintenance.
- 132-24 Resolution - Acceptance of Roads - Castleton (Section 7) - Varina District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
April 9, 2024**

PRESENTATIONS

Proclamation - Public Safety Telecommunicators Week - April 14 - 20, 2024.

This proclamation recognizes April 14 - 20, 2024, as Public Safety Telecommunicators Week, encourages all Henrico citizens to make note of this observance, and salutes the County's Communications Officers for their exemplary professionalism, service, and performance.

Proclamation - Volunteer Week - April 21 - 27, 2024.

This proclamation recognizes April 21 - 27, 2024, as Volunteer Week and salutes and thanks every volunteer for the time, talent, and resources contributed to meet the critical needs of our communities.

APPOINTMENT

RESOLUTION - Appointment of Member - Henrico Area Mental Health & Developmental Services Board.

This Board paper appoints the following person to the Henrico Area Mental Health and Developmental Services Board for an unexpired term ending December 31, 2025, or thereafter when her successor has been appointed and qualified:

Family/Consumer Anne Cox

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

REZ2023-00027 Fairfield	General Land Company, LLC: Request to conditionally rezone from A-1 Agricultural District to B-2C Business District (Conditional) Parcel 775-766-6864 containing 8.615 acres located at the southwest intersection of Mountain and Woodman Roads. The applicant proposes a self-storage facility and commercial uses with a drive-thru. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office, Environmental Protection Area, and Suburban Residential 2. Acting on a motion by Mr. Archer, seconded by Mr. Mackey, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors grant the request because it would not adversely affect the adjoining area if properly developed as proposed and the proffered conditions will assure a level of development otherwise not possible. (Deferred from the January 23, 2024, Meeting; Withdrawn by Applicant.)
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PUP2023-00014
Fairfield

General Land Company, LLC: Request for a Provisional Use Permit under Section 24-4205 of Chapter 24 of the County Code to allow a self-storage facility on Parcel 775-766-6864 located at the southwest intersection of Mountain Road and Woodman Road. The existing zoning is A-1 Agricultural District. B-2C Business District (Conditional) zoning is proposed with REZ2023-00027. The 2026 Comprehensive Plan recommends Office, Environmental Protection Area, and Suburban Residential 2. Acting on a motion by Mr. Archer, seconded by Mr. Baka, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors grant the request because it would not be expected to adversely affect public safety, health or general welfare and it would provide added services to the community. **(Deferred from the January 23, 2024, Meeting; Withdrawn by Applicant.)**

REZ2022-00002
Three Chopt

Markel | Eagle Advisors, LLC: Request to conditionally rezone from A-1 Agricultural District to R-5AC General Residence District (Conditional) part of Parcels 733-778-7649 and 734-777-3893 containing 46.599 acres located at the southwest intersection of Pouncey Tract Road (State Route 271) and Wyndham West Drive. The applicant proposes a single-family residential development. The R-5A District allows a maximum gross density of 6 units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Rural Residential, density should not exceed 1 unit per acre. Acting on a motion by Mrs. Thornton, seconded by Mr. Mackey, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it would permit development of the land for residential use in an appropriate manner and the proffered conditions will provide appropriate quality assurances not otherwise available. **(Deferred from the March 12, 2024, Meeting.)**

PUP2023-00018
Tuckahoe

Gateway Associates of Richmond II, LLC: Request for a Provisional Use Permit under Sections 24-2306 and 24-4315 of Chapter 24 of the County Code to allow commercial uses and zoning modifications as part of a master-planned development on part of parcels 753-745-6957 and 753-745-0470 located on the west line of N Parham Road approximately 240' south of its intersection with Fargo Road. The existing zoning is R-6 General Residence District. The 2026 Comprehensive Plan recommends Multi-Family Residential. Acting on a motion by Mr. Winterhoff, seconded by Mr. Mackey, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it is reasonable in light of the surrounding uses and existing zoning on the property and when properly developed and regulated by the recommended special conditions, it would not be detrimental to the public health, safety, welfare and values in the area.

REZ-2024-100126 Brookland
Brian Moss: Request to amend proffers accepted with C-18C-90 on Parcel 770-755-1657 located at the northeast intersection of Staples Mill Road (U.S. Route 33) and E Parham Road. The applicant proposes to amend proffers regarding building materials and building height. The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Concentration. Acting on a motion by Mr. Witte, seconded by Mr. Mackey, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because the changes do not greatly reduce the original intended purpose of the proffers and it is not expected to adversely impact surrounding land uses in the area.

REZ2023-00043 Three Chopt
Joshua Kaplan: Request to rezone from A-1 Agricultural District to R-3AC One-Family Residence District parcel 745-756-7219 containing 1.005 acres located between the southern terminus of Springsberry Place and northern line of Church Road. The applicant proposes subdividing the parcel to build an additional single-family residence. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. Acting on a motion by Mr. Shippee, seconded by Mr. Witte, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it continues a similar level of single family residential zoning as currently exists in the area.

REZ-2024-100060 Fairfield
4801 Hermitage Associates, LLC: Request to rezone from R-4 One-Family Residence District to O-2 Office District Parcel 782-743-5910 containing 1.31 acres located on the west line of Hermitage Road (State Route 161) approximately 290' south of its intersection with Park Street. The applicant proposes rezoning to bring an existing parking lot into conformance. The use will be controlled by zoning ordinance regulations. The 2026 Comprehensive Plan recommends Office and Environmental Protection Area. Acting on a motion by Mr. Dandridge, seconded by Mr. Witte, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it would not be expected to adversely affect the pattern of zoning and land use in the area and it would not adversely affect the adjoining area if properly developed as proposed.

REZ-2024-100107 Fairfield
RJM Land, LLC: Request to conditionally rezone from R-5AC General Residence District (Conditional) to C-1C Conservation District (Conditional) part of Parcels 775-767-7623 and 775-767-9166 containing 1.657 acres located on the north line of Mountain Road approximately 405' northwest of its intersection with Woodman Road. The applicant proposes a conservation district. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Environmental Protection Area and Suburban Residential 1, density should not exceed 2.4 units per acre. Acting on a motion by Mr. Dandridge, seconded by Mr. Witte, the

Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it conforms to the Environmental Protection Area recommendation of the Land Use Plan.

PUP-2023-
100204
Varina

Arcola Towers: Request for a Provisional Use Permit under Sections 24-4205 and 24-4314.F of Chapter 24 of the County Code to allow a telecommunication tower on part of Parcel 822-691-1198 located on the western line of Doran Road, approximately 500' south of its intersection with Macallan Parkway. The existing zoning is A-1 Agricultural District. The 2026 Comprehensive Plan recommends Suburban Residential 1, Open Space/ Recreation, and Environmental Protection Area. The site is located in the Airport Safety Overlay District. Acting on a motion by Mr. Mackey, seconded by Mr. Winterhoff, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it would provide added services to the community and the proposed tower at this location was of adequate distance from the closest residential area.

REZ2023-
00033
Varina

Lingerfelt Development, LLC: Request to conditionally rezone from A-1 Agricultural District and B-3 Business District to M-1C Light Industrial District (Conditional) parcel 812-713-2294 containing 13.723 acres located on the south line of Williamsburg Road (U.S. Route 60) approximately 150' east of its intersection with Millers Lane. The applicant proposes office and industrial uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office/Service. The site is located in the Airport Safety Overlay District and Enterprise Zone. Acting on a motion by Mr. Mackey, seconded by Mr. Archer, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because the proffered conditions should minimize the potential impacts on surrounding land uses. **(Deferred from the February 13, 2024, meeting.)**

REZ2023-
00034
Varina

VOZ724 Park City, LLC: Request to conditionally rezone from R-4 One-Family Residence District to M-1C Light Industrial District (Conditional) parcels 810-711-9186 and 811-711-2166 containing 8.185 acres located on the south line of Charles City Road approximately 600' west of its intersection with Brighton Road. The applicant proposes office and industrial uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Planned Industry. The site is located in the Airport Safety Overlay District. Acting on a motion by Mr. Mackey, seconded by Mrs. Thornton, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it would not adversely affect the adjoining area if properly developed as proposed. **(Deferred from the February 13, 2024, meeting.)**

REZ2023-00035
Varina

VOZ724 Park City, LLC: Request to conditionally rezone from A-1 Agricultural District to M-1C Light Industrial District (Conditional) parcel 810-712-6260 containing 5.56 acres located on the north line of Charles City Road approximately 1,345' west of its intersection with Brighton Road. The applicant proposes office and industrial uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office/Service. The site is located in the Airport Safety Overlay District. Acting on a motion by Mr. Mackey, seconded by Mr. Archer, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it conforms with the objectives and intent of the County's Comprehensive Plan. **(Deferred from the February 13, 2024, meeting.)**

REZ2023-00037
Varina

VOZ724 Park City, LLC: Request to conditionally rezone from A-1 Agricultural District and B-3 Business District to M-1C Light Industrial District (Conditional) parcel 811-712-4375 containing 15.936 acres located on the north line of Charles City Road approximately 525' west of its intersection with Brighton Road. The applicant proposes office and industrial uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office/Service. The site is located in the Airport Safety Overlay District and Enterprise Zone. Acting on a motion by Mr. Mackey, seconded by Mr. Witte, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because the proffered conditions will provide appropriate quality assurances not otherwise available. **(Deferred from the February 13, 2024, meeting.)**

REZ-2023-100203
Varina

Lingerfelt Development, LLC: Request to conditionally rezone from A-1 Agricultural District and B-3 Business District to M-1C Light Industrial District (Conditional) parcel 812-713-6990 containing 3.90 acres located on the south line of Williamsburg Road (U.S. Route 60) approximately 50' east of its intersection with Clayton Road. The applicant proposes office and industrial uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Commercial Concentration. The site is located in the Airport Safety Overlay District and Enterprise Zone. Acting on a motion by Mr. Mackey, seconded by Mr. Dandridge, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it would assist in achieving the appropriate development of adjoining property. **(Deferred from the February 13, 2024, meeting.)**

PUBLIC HEARINGS - OTHER ITEMS

RESOLUTION - Real Estate Tax Levies, 2024.

This Board paper sets the real estate tax levies for calendar year 2024. The levies are to be fixed after an advertised public hearing held on April 9, 2024.

The proposed real estate tax levy is \$0.85 per \$100 of assessed valuation and represents no change from the prior year.

The proposed real estate tax levies for the streetlight districts are as follows:

Streetlight District #2:	\$0.003 per \$100 of assessed valuation
Streetlight District #3:	\$0.010 per \$100 of assessed valuation
Streetlight District #3.1:	\$0.031 per \$100 of assessed valuation
Streetlight District #12:	\$0.010 per \$100 of assessed valuation
Streetlight District #23:	\$0.010 per \$100 of assessed valuation
Streetlight District #63.1:	\$0.019 per \$100 of assessed valuation
Streetlight District VCC:	\$0.030 per \$100 of assessed valuation

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Personal Property and Machinery and Tools Tax Levies, 2024.

This Board paper sets the personal property and machinery and tools tax levies for calendar year 2024. The levies are to be fixed after an advertised public hearing held on April 9, 2024.

The following proposed tax levies represent **no change** from the prior year:

- Personal property: \$3.50 per \$100 of assessed valuation
- Aircraft: \$0.50 per \$100 of assessed valuation
- Qualifying vehicles owned or leased by members of a volunteer emergency medical services agency or volunteer fire department: \$1.00 per \$100 of assessed valuation
- Disabled veterans' vehicles: \$0.01 per \$100 of assessed valuation
- Motor vehicles specially equipped to provide transportation for individuals with physical disabilities: \$0.01 per \$100 of assessed valuation
- Computer equipment and peripherals used in a data center: \$0.40 per \$100 of assessed valuation
- Machinery and tools: \$0.30 per \$100 of assessed valuation
- Machinery and tools used in semiconductor manufacturing: \$0.30 per \$100 of assessed valuation
- Property used in a research and development business: \$0.30 per \$100 of assessed valuation

- Certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source: \$0.30 per \$100 of assessed valuation
- Certain property used in manufacturing, testing, or operating satellites: \$0.30 per \$100 of assessed valuation
- Certain motor vehicles, trailers, and semitrailers used to transport property for hire by a motor carrier engaged in interstate commerce: \$0.30 per \$100 of assessed valuation
- Certain equipment used primarily for research, development, production, or provision of biotechnology: \$0.90 per \$100 of assessed valuation
- Qualifying vehicles owned or leased by members of the Virginia Defense Force: \$1.00 per \$100 of assessed valuation
- Manufactured homes: \$0.85 per \$100 of assessed valuation
- Tangible personal property of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia (except aircraft, automobiles, and trucks): \$0.85 per \$100 of assessed valuation
- Vehicles generally: \$3.40 per \$100 of assessed valuation

No change is proposed for the tax levy in the County’s streetlight districts. Such proposed tax levy is \$0.001 per \$100 of assessed valuation, except for property taxed at the rate applicable to real property, in which case the levies are as assessed on real property.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

ORDINANCE - To Change Utility Charges by Amending and Reordaining Section 23-361 Titled “Water service and volume charges” and Section 23-362 Titled “Sewer service charges and rates” of the Code of the County of Henrico.

This Board paper proposes an ordinance to increase bimonthly service and volume charges for water and sewer. The total increase in water and sewer charges for a typical residential customer using 10 CCF of water every two months will be \$6.95, approximately \$0.11 per day. The changes would be effective July 1, 2024, and are recommended to support annual operating, debt service, and capital costs associated with water and sewer projects.

The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Lease of County Property - Virginia Electric and Power Company d/b/a Dominion Energy Virginia - Varina District.

This Board paper authorizes the County Manager to execute a lease with Virginia Electric and Power Company d/b/a Dominion Energy Virginia (“Dominion”), for two parcels of land, one located on Milburn Avenue and the second on Stony Run Parkway. Dominion will install, own, and maintain solar panels and associated equipment on the properties. The initial term of the lease will be 35 years, and the annual rent for the lease will be \$30,000 for the first year and escalating 1% annually thereafter.

The Deputy County Manager for Community Operations and the Directors of Public Utilities and Real Property recommend approval of the Board paper; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2024-25 and Allocation of Car Tax Relief for Tax Year 2024.

This Board paper approves the proposed Operating and Capital Annual Fiscal Plans for FY 2024-25 and allocates car tax relief for tax year 2024. The Board of Supervisors deferred this paper after a public hearing on March 26, 2024.

RESOLUTION - SIA-2024-100163 - Spring Park Trailhead for the Fall Line Trail - Substantially in Accord with Comprehensive Plan - Fairfield District.

At the request of the Department of Public Works, the Planning Department conducted a study to determine whether the proposed site of the Spring Park Trailhead for the Fall Line Trail is substantially in accord with the County's 2026 Comprehensive Plan (the "Plan"). The 1.686-acre site consists of three parcels located at the southeast corner of Lakeside Avenue and Park Street.

The Planning staff's report concluded that the proposed use for this site would be substantially in accord with the Plan.

At its meeting on March 14, 2024, the Planning Commission found the proposed site can be designed to be compatible with the surrounding area and the proposed use is substantially in accord with the Plan. This resolution concurs with the finding of the Planning Commission.

Further details regarding the proposed use and site are contained in the staff report prepared for the Planning Commission.

The Director of Planning concurs with the finding of the Planning Commission that the proposed Spring Park Trailhead for the Fall Line Trail is substantially in accord with the Plan and recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Francis Road and Greenwood Road Sewer and Water Extension - Fairfield District.

This Board paper awards a fixed price contract for \$1,783,738 to J L Kent & Sons, Inc. for the Francis Road and Greenwood Road Sewer and Water Extension project. The project consists of providing approximately 1,860 linear feet of 8-inch sanitary sewer main and approximately 110 linear feet of 4-inch water main along Francis Road and Greenwood Road.

Work on the project is anticipated to begin in June 2024 and be completed within 240 calendar days.

The County received three bids on March 6, 2024, in response to ITB 24-2640-1JL and Addenda Nos. 1 and 2. The bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Shield Contracting, LLC Ashland, VA	\$1,756,403
J L Kent & Sons, Inc. Spotsylvania, VA	\$1,783,738
Tidewater Utility Construction, Inc. Suffolk, VA	\$4,275,000

Based upon a review of the bids, the lowest bid from Shield Contracting, LLC was deemed non-responsive due to Shield Contracting, LLC not signing the bid bond, making the bid bond not valid. Therefore, the second lowest bidder, J L Kent & Sons, Inc., is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Plant Drain Pump Station - Water Reclamation Facility Project - Varina District.

This Board paper awards a fixed price contract for \$389,945 to Waco, Inc. for the Water Reclamation Facility Plant Drain Pump Station Phase I Temporary Pump Project. The purpose of the project is to replace failing infrastructure that is required to treat wastewater in accordance with federal and state regulations.

Work on the Project is anticipated to begin in June 2024 and be completed within 210 calendar days. Funding will be provided by the Water and Sewer Revenue Fund.

One bid was received on February 13, 2024, in response to Invitation to Bid No. 24-2628-1JEC and Addendum No. 1:

<u>Bidder</u>	<u>Bid Amount</u>
Waco, Inc. Sandston, VA	\$389,945

Based upon a review of the bid, Waco, Inc. is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Amendment to Engineering Services Agreement - SCADA Systems Replacement.

On May 24, 2016, the Board of Supervisors approved an engineering services agreement for \$3,936,735 with Arcadis U.S., Inc. for professional engineering services for the SCADA System Replacement project. The project involves engineering design and construction administration services to replace the Supervisory Control and Data Acquisition (SCADA) systems for 34 water and sewer pumping stations, the Water Treatment Facility, and the Water Reclamation Facility.

On May 29, 2020, the Purchasing Director approved a \$587,420 amendment to provide additional design and construction phase services, including project administration and coordination, design of remote communication system, repackaging projects for three construction bid documents, and additional contract administration services during construction of three separate projects.

On January 24, 2023, the Board of Supervisors approved a \$980,884 amendment to provide additional construction phase services to include project administration, inspection services, support services, review of submittals, and SCADA standards updates.

Additional construction phase services are necessary for project administration, inspection services, support services, review of submittals, implementation support, and development of SCADA maintenance standard operating procedures. The Department of Public Utilities has negotiated a contract amendment of \$1,492,709 for the additional services. Board approval of the third amendment is required because the new proposed amendment exceeds the 15% limit for change orders.

This amendment will increase the contract amount to \$6,997,748. Funding is available in the Water and Sewer Revenue Fund.

The Director of Public Utilities recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Award of Contract - Annual Contract for Stormwater Management Facility Maintenance.

This Board paper awards a unit price contract to Blakemore Construction Corporation for stormwater management facility maintenance. The contract consists of furnishing all tools, labor, materials, equipment, fees, and supervision necessary to provide maintenance and repair of both publicly and privately owned stormwater management facilities located within the County of Henrico when needed and requested by the County.

The County received four bids on March 7, 2024, in response to ITB No. 24-2627-1EAR. The bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Blakemore Construction Corporation Rockville, VA	\$277,467.10

Talley & Armstrong, Inc. Henrico, VA	\$362,254.50
Venson Landscaping, LLC Manakin Sabot, VA	\$755,015.00
Bright Construction Group Fairfax, VA	\$868,885.00

Based upon a review of the bids, Blakemore Construction Corporation is the lowest responsive and responsible bidder.

The contract will be for the period of one year, with the option for the County to renew the contract for two additional one-year terms.

The cost of each project assigned under contract will be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bid.

Funding to support the contract is available within the Department of Public Works budget. The Director of Public Works and the Purchasing Director recommend approval of this Board paper and the County Manager concurs.

RESOLUTION - Acceptance of Roads - Castleton (Section 7) - Varina District.

This Board paper would accept the following named and described sections of roads into the County road system for maintenance:

- 0.20 miles of Hepworth Drive
- 0.02 miles of Grail Lane
- 0.12 miles of Shining Armor Drive
- 0.10 miles of Shining Armor Lane
- 0.24 miles of Havering Way

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.