

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
April 9, 2024**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, April 9, 2024, at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District
Daniel J. Schmitt, Vice-Chairman, Brookland District
Roscoe D. Cooper, III, Fairfield District
Misty D. Whitehead, Three Chopt District
Jody K. Rogish, Tuckahoe District

Other Officials Present:

John A. Vithoulikas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Assistant to the County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Ben A. Sheppard, Director of Public Relations

Mr. Nelson announced that Mr. Schmitt had requested to participate in the meeting remotely from his home because he was ill. He noted the Board had arranged for Mr. Schmitt to be heard by all persons in the room and that a quorum was present in the room.

On motion of Mr. Rogish, and seconded by Mr. Cooper, the Board approved Mr. Schmitt's electronic participation from his home, in accordance with the Board's electronic participation policy.

The vote of the Board was as follows:

Yes: Nelson, Cooper, Whitehead, Rogish

No: None

Will Clements, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Ms. Whitehead, seconded by Mr. Rogish, the Board approved the minutes of the March 26, 2024, Regular and Special meetings.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

MANAGER'S COMMENTS

Mr. Vithoulikas announced that last Friday the Chair, Ms. Whitehead, and he visited a local mosque. He noted the County has a large population that celebrates Eid-al-Fitr, the holiday marking the end of the Muslim holy month of Ramadan, and which will be observed this year on Wednesday, April 10. In keeping with our respect for all religious traditions, Henrico's leave policy provides flexibility to allow employees to take time away from work when it is beneficial and meaningful, including celebrations of Eid-al-Fitr and other religious holidays.

Mr. Vithoulikas announced with great sadness the passing of Shardale Hazelett, who was the wife of former County Manager Virgil Hazelett. Mrs. Hazelett passed away on Thursday, April 4, 2024. Mrs. Hazelett was a devoted wife and mother, and her greatest joy was to be with her family. She worked for many years in the Henrico County Public School system helping children through the PRIME program. The family will receive friends at Bliley's Central from 2:00 - 5:00 p.m. on Saturday, April 13, with a celebration of her life at the Second Baptist Church at 1:00 p.m. on Monday, April 15.

BOARD OF SUPERVISORS' COMMENTS

Ms. Whitehead thanked the County Manager on behalf of ENCORE program participants for the flexibility in expanding in the raises in the budget to cover these employees.

RECOGNITION OF NEWS MEDIA

There was no news media present.

PRESENTATIONS

Mr. Nelson presented a proclamation recognizing April 14 - 20, 2024, as Telecommunicators Week. Accepting the proclamation were Rebekah Taylor, Director for Emergency Communications, and Linda Kidd, Communications Supervisor. Ms. Kidd thanked the Board and dedicated the proclamation to all the communications officers and all the hard work they do day in and day out.

Mr. Cooper presented a proclamation recognizing April 21 - 27, 2024, as Volunteer Week. Accepting the proclamation were Victoria Davis, the County's Volunteer Coordinator, and Bob Ramsey, Motorist Assistance Volunteer, who has been with the County for 18 years volunteering for the Police Division. Ms. Davis stated it was an honor to accept the proclamation on behalf of the volunteers who have served as a resource to the County for over 40 years from planting trees, to assisting residents, motorists, libraries, and in the new Sports and Entertainment Center. She also expressed her gratitude to the Board of Supervisors for their continued support for all the volunteer initiatives. Mr. Ramsey

thanked the Police Chief, and all the Motorist Assistance volunteers who were present and stated he was very proud to be a resident of the County and to represent the County.

APPOINTMENT

116-24 Resolution - Appointment of Member - Henrico Area Mental Health & Developmental Services Board.

On motion of Mr. Rogish, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

316-23 General Land Company, LLC: Request to conditionally rezone from A-1
REZ2023- Agricultural District to B-2C Business District (Conditional) Parcel 775-
00027 766-6864 containing 8.615 acres located at the southwest intersection of
Fairfield Mountain and Woodman Roads.

Mr. Vithoukas announced the item had been withdrawn by the applicant and there was no action required by the Board.

317-23 General Land Company, LLC: Request for a Provisional Use Permit under
PUP2023- Section 24-4205 of Chapter 24 of the County Code to allow a self-storage
00014 facility on Parcel 775-766-6864 located at the southwest intersection of
Fairfield Mountain Road and Woodman Road.

Mr. Vithoukas announced the item had been withdrawn by the applicant and there was no action required by the Board.

115-22 Markel | Eagle Advisors, LLC: Request to conditionally rezone from A-1
REZ2022- Agricultural District to R-5AC General Residence District (Conditional)
00002 part of Parcels 733-778-7649 and 734-777-3893 containing 46.599 acres
Three Chopt located at the southwest intersection of Pouncey Tract Road (State Route
271) and Wyndham West Drive.

Mr. Vithoukas announced the applicant has requested a deferral to the June 11, 2024, meeting.

No one from the public spoke in opposition to this item.

On motion of Ms. Whitehead, seconded by Mr. Rogish, and by unanimous vote, the Board deferred this item to the June 11, 2024, meeting.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

117-24
PUP2023-
00018
Tuckahoe

Gateway Associates of Richmond II, LLC: Request for a Provisional Use Permit under Sections 24-2306 and 24-4315 of Chapter 24 of the County Code to allow commercial uses and zoning modifications as part of a master-planned development on part of parcels 753-745-6957 and 753-745-0470 located on the west line of N Parham Road approximately 240' south of its intersection with Fargo Road.

Mr. Vithoulkas announced the applicant had requested a deferral to the May 14, 2024, meeting.

Jeremy Ross, a resident of the Tuckahoe District, expressed concerns that no information or consideration was given to the surrounding community regarding this item and requested additional information be given to the community prior to this case moving forward.

On motion of Mr. Rogish, seconded by Mr. Cooper, and by unanimous vote, the Board deferred this item to the May 14, 2024, meeting.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

118-24
REZ-2024-
100126
Brookland

Brian Moss: Request to amend proffers accepted with C-18C-90 on Parcel 770-755-1657 located at the northeast intersection of Staples Mill Road (U.S. Route 33) and E Parham Road.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

Except as amended below, all conditions of rezoning case C-18C-90 shall apply except as revised below:

1. Proffer 2 will be deleted in its entirety and replaced as follows:

Exterior Materials/Architecture. The exposed portion of each exterior wall surface (front, rear and sides) of any building shall be similar to the exposed portions of other exterior walls of such building in architectural style and materials. Any building shall have exposed exterior walls of brick, brick veneer, glass, stone, stone veneer, or a combination of the foregoing, unless different architectural treatment and/or materials are specifically approved with respect to the exposed portion of any such wall, at the time of review. No building shall be covered with or have exposed to view any painted or unfinished concrete block, unless otherwise specifically approved at the time of review.

2. Proffer 4 will be deleted in its entirety and replaced as follows:

Building Height. No building constructed on the Property shall exceed twenty-five (25) feet in height.

3. Proffer 6 will be deleted in its entirety.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

119-24
REZ2023-
00043
Three Chopt

Joshua Kaplan: Request to rezone from A-1 Agricultural District to R-3AC One-Family Residence District parcel 745-756-7219 containing 1.005 acres located between the southern terminus of Springsberry Place and northern line of Church Road.

Jack Collier, a resident of the Three Chopt District adjacent to the property, stated he had no objection to the request, but he and other homeowners wanted to speak with the property owner because they had not had the opportunity to speak with the owner about the project.

On motion of Ms. Whitehead, seconded by Mr. Cooper, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Concept Plan.** The property will be developed generally consistent with that certain conceptual plan prepared by The Bay Companies. The attached plan is titled "Exhibit A" and dated February 16, 2024 (see case file). The exact sizes and details of the lots, roads, and other improvements shown on the Concept Plan are illustrative and may be subject to change and revised and updated from time to time as required for final engineering design, compliance with governmental regulations, or as otherwise approved by the County.
2. **Density.** There shall be no more than 2 units.
3. **Minimum Finished Area.** All new homes shall be a minimum of 1,800 square feet.
4. **Foundations.** Foundations and front porch piers shall be finished with brick on all four sides. Each house shall be on crawl-space foundations, except for garages and basements.
5. **Cantilevering.** There shall be no cantilevered features, including, but not limited to, bay windows and chimneys.
6. **Driveways.** All driveways shall be paved with asphalt, concrete, pre-cast pavers, gravel or other similar materials approved by the Director

of Planning.

7. **Underground Utilities.** Except for junction boxes, meters, pedestal, transformers and existing overhead utility lines, utility connections will be underground unless otherwise required due to environmental factors.
8. **Materials.** The exterior wall surface of all homes on the property (with the exceptions of foundations, trim and architectural treatments) shall be constructed of brick, stone, hardiplank or vinyl siding.
9. **Hours of Construction.** The hours of exterior construction, including operation of bulldozers and other earthmoving equipment will be between 7:00 a.m. and 7:00 p.m. Monday through Friday, between 8:00 a.m. and 5:00 p.m. on Saturdays and none on Sundays provided, however, except emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours or utility connectors, Signs, in both English and Spanish, stating the above referenced provisions shall be posted and maintained at all entrances to the Property prior to any land disturbance activities thereon.
10. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part shall not affect the validity or enforceability of other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

120-24
REZ-2024-
100060
Fairfield

4801 Hermitage Associates, LLC: Request to rezone from R-4 One-Family Residence District to O-2 Office District Parcel 782-743-5910 containing 1.31 acres located on the west line of Hermitage Road (State Route 161) approximately 290' south of its intersection with Park Street.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Ms. Whitehead, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

121-24
REZ-2024-
100107
Fairfield

RJM Land, LLC: Request to conditionally rezone from R-5AC General Residence District (Conditional) to C-1C Conservation District (Conditional) part of Parcels 775-767-7623 and 775-767-9166 containing 1.657 acres located on the north line of Mountain Road approximately 405' northwest of its intersection with Woodman Road.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Conservation Areas.** Notwithstanding the uses permitted and regulated by the zoning of the Property, the Property may only be used for the following purposes:
 - a) Storm water management or retention areas;
 - b) Ponds, lakes and similar areas intended as aesthetic and/or recreational amenities and/or wildlife habitats;
 - c) Access drives, utility easements, signage, walkways, sidewalks, dog park, and recreational facilities installed in a manner to minimize their impacts;
 - d) Drainage pipe, structures and grading with erosion control as approved by the Henrico Department of Public Works; and
 - e) Such additional uses to the uses identified in (a), (b), (c), and (d) above as may be deemed compatible and of the same general character by the Director of Planning pursuant to Chapters 19 and 24 of the County Code and by the Henrico Department of Public Works.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

122-24
PUP-2023-
100204
Varina

Arcola Towers: Request for a Provisional Use Permit under Sections 24-4205 and 24-4314.F of Chapter 24 of the County Code to allow a telecommunication tower on part of Parcel 822-691-1198 located on the western line of Doran Road, approximately 500' south of its intersection with Macallan Parkway.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Rogish, and by unanimous vote, the Board followed the recommendation of the Planning Commission and

approved this item subject to the following conditions:

1. The communication tower shall be a monopole style as illustrated on Exhibit C (see case file) and shall not exceed a maximum height of 199 feet, including any attached equipment.
2. Electric wires and other cables shall be prohibited on the exterior of the telecommunication tower.
3. A landscaping plan shall be submitted with the building permit application to ensure existing vegetation is preserved to provide the buffers as shown on Exhibit A (see case file).
4. This permit shall apply only to the 3,600 square foot lease area identified on Exhibit B (see case file).
5. Application for a building permit to install the telecommunication tower must be made within one year after the Provisional Use Permit is granted by the Board of Supervisors, unless an extension of time is granted by the Director of Planning upon a written request by the applicant.
6. The applicant shall obtain approval from the Planning Commission should the FAA require the addition of standard obstruction marking and lighting (i.e. red lighting and orange and white striping) to the telecommunication tower. Any changes to the proposed galvanized finish of the telecommunication tower shall be submitted to the Director of Planning for approval.
7. When site construction is initiated as a result of this Provisional Use Permit, the applicant shall complete requirements prescribed by Chapter 10 of the Henrico County Code. In particular, land disturbance of more than 2,500 square feet will require that construction plans include a detailed drainage and erosion control plan prepared by a professional engineer certified in the State of Virginia. Ten (10) sets of the construction plans shall be submitted to the Department of Public Works for approval.
8. The co-location of as many additional users as technically feasible shall be allowed at this site.
9. Prior to the co-location of any carrier's antennas or addition of equipment lease space, a revised site plan and equipment placement details shall be submitted to the Planning Department for approval.
10. Any UHF, VHF or other type of receivers/transmitters that would interfere with the County's Division of Police emergency communications are prohibited from this telecommunication tower. The County shall have the right to install antennas and other equipment on the tower as well as place support equipment within

the ground lease area, provided that all antennas and other equipment are compatible with other parties' use of the tower.

11. If ownership of the lease is transferred to another provider, the new owner shall submit a Transfer of Provisional Use Permit.
12. If the use of the tower for communication purposes is discontinued for 180 days, the antennas and all related structures shall be removed from the site within ninety (90) days. Within ten (10) business days after written request by the County, the owner of the antennas and equipment shall provide the County with written confirmation of the status of the facility, the number of and identity of users, available co-location space and such additional information as may be reasonably requested.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

319-23
REZ2023-
00033
Varina

Lingerfelt Development, LLC: Request to conditionally rezone from A-1 Agricultural District and B-3 Business District to M-1C Light Industrial District (Conditional) parcel 812-713-2294 containing 13.723 acres located on the south line of Williamsburg Road (U.S. Route 60) approximately 150' east of its intersection with Millers Lane.

Mr. Vithoulkas announced Ben Sehl will be covering the next five cases under one presentation, but each case will require separate votes.

Joe Emerson, Director of Planning, stated there will be no infrastructure cost to the County based on a question from Mr. Nelson.

Gray Montrose, a resident of the Varina District, voiced concerns over the environmental impact the rezoning will have on the area, stating this is one of the last green spaces in the community and that the community is surrounded by landfills, numerous factories, and other sites that are not beneficial to this area. She urged the Board to reconsider the rezoning and look for other feasible options for this area.

Valerie Pegues Johnson, a resident of the Brookland District, voiced similar concerns regarding preserving green spaces and ensuring the County is using its resources adequately.

Andy Condlin spoke on behalf of the applicant and gave a brief description of the property and what is planned for the land. He stated they have worked with the County and the Planning Commission and asked the Board to follow the recommendation of the Planning Commission and approve the cases.

Mr. Nelson thanked the individuals who spoke. He stated the Montrose community is made up of homeowners, pharmacies, restaurants, small businesses – not just landfills and factories. He said he wishes he was around when landfills were approved but he was not on the Board at that time. When he was elected, he fought to close problematic landfills, including The East End Landfill. Today we heard about one of the landfills that is closed that will become a solar farm.

On motion of Mr. Nelson, seconded by Mr. Rogish, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Concept Plan.** The Property will be developed in general conformance with the concept plan attached hereto as "D-1 STORAGE/RCS TRIMMER PARCEL (#4), HENRICO, VIRGINIA - VARINA DISTRICT, CONCEPT LAYOUT" prepared by RK&K and dated September 29, 2023, and stamped November 20, 2023 (the "Concept Plan") (see case file), which is conceptual in nature and may vary in massing, height, elevations, design, layout, final density, and other details shown therein. The specific design, general layout, and other details may vary from the Concept Plan as required for final plan approval, engineering reasons, design or compliance with governmental regulations, or as approved during any Plan of Development review.
2. **Utility Lines.** Except for junction and access boxes, meters, utility lines in wetlands areas and existing overhead utility lines, all utility lines, including without limitation electric, telephone, CATV or other similar lines, must be installed underground, unless otherwise approved at the time of Plan of Development review.
3. **Detached Signage.** Detached signage must be monument style, the base of which must be a material consistent with the building, and landscaped. The height of any such detached sign will be limited to eight (8) feet for a single user and ten (10) feet for multiple users. Any detached sign will be limited to detached signage permitted in Business Districts (Henrico County Code Section 24-5707(D)).
4. **Building Materials.** Exposed exterior wall surfaces (above finished grade) of all individual buildings (excluding rooftop screening materials for mechanical equipment) must be constructed with one or more of the following siding materials: decorative concrete block (including, without limitation, split face block, fluted block, and ground face block), tilt-up or pre-cast concrete, brick, brick veneer, glass, metal (other than corrugated metal), stone, cast stone, stone veneer, stucco, synthetic stucco, glass block, cementitious siding, insulated panels, concrete tile, or ceramic tile, unless other material is approved at the time of Plan of Development review. In no case will unpainted concrete block, smooth-face block, unfinished corrugated metal, or unfinished sheet metal be permitted. For purposes of these proffers, "wall surfaces" will not be deemed to include columns, pilasters, trim, gutters, accent materials, architectural

features, trim, windows, doors, bay doors, piers, wall sections and headers near roll up doors and loading doors.

5. **Lighting.** All parking lot lighting on the Property must use concealed sources of light (such as shoebox type fixtures) and be dark sky compliant. Parking lot lighting fixtures must utilize LED lamps or its equivalent. Parking lot lighting fixtures located in the parking lots must not exceed twenty-five (25) feet in height above grade level.

6. **BMPs/Retention Ponds.** Any retention pond or BMP facilities on the Property must be maintained in accordance with all applicable laws, rules, and regulations and any wet pond must be aerated.

7. **Uses.**

a. Only the following uses permitted in the M-1 Zoning District will be permitted on the Property:

- i. Uses listed in the Government Facilities Use Category;
- ii. Utility minor;
- iii. Wireless communication short structure or colocation;
- iv. Uses listed in the Offices Use Category;
- v. Fitness center;
- vi. Artist studio;
- vii. Commercial vehicle repair and maintenance, including a towing service associated therewith;
- viii. Fleet terminal;
- ix. Uses listed in the Industrial Services Use Category;
- x. Uses listed in the Manufacturing and Production Use Category;
- xi. Uses listed in the Warehouse and Freight Movement Use Category; and
- xii. Any other use requiring and approved with a provisional use permit or conditional use permit as permitted in the M-1 District.
- xiii. Any accessory use permitted in the M-1 District.

b. Any use conducted outside of a building, not including loading and unloading into and from a building, will be limited to hours of operation from 5:00 a.m. to 9:00 p.m.

8. **Williamsburg Road Buffer.** A landscaped and natural buffer area a minimum of twenty-five (25) feet in width must be maintained along Williamsburg Road and planted to provide for a minimum of a Transitional Buffer 25, and may include supplemental plantings, berms and other purposes, all as approved at the time of landscape plan review. Existing vegetation may be used to satisfy planting requirements. Any landscaping will be subject to existing utilities. Decorative fencing, such as a black cast aluminum decorative fence, with brick columns, may be located along Williamsburg Road at any entrance on Williamsburg Road if required at and as otherwise approved at the time of landscape plan review. An access road and utilities will be permitted through such Williamsburg Road buffer, provided it is extended generally

perpendicular through such buffer. Sidewalks, trails, fencing/walls adjacent to any roads or drives, and signage will be permitted within such buffer as approved at the time of Plan of Development review.

9. **Safe Conduct of Operations.** All industrial uses must be conducted so as not to (a) create any danger to the health, safety or welfare of the citizens of Henrico County or visitors or users of the Property or (b) cause any material adverse impact on the Property or surrounding areas by creating any excessive noise, vibration, smoke, dust, link, odor, heat or glare beyond the boundaries of the Property.
10. **No Burning.** There must be no on-site open burning of stumps, limbs, trees or other debris during site work or the construction of any buildings on the Property.
11. **Road Improvements.** As approved by the Virginia Department of Transportation ("VDOT"), an additional eastbound travel lane will be constructed pursuant to VDOT standards along the Property's frontage and dedicated to VDOT. If warranted by and approved by VDOT, a right turn lane from Williamsburg Road into the Property will be constructed to VDOT standards and dedicated to VDOT.
12. **Sidewalk.** A sidewalk, a minimum of four feet in width, built to County sidewalk standards, will be constructed in the public right-of-way of Williamsburg Road along the Property's frontage.
13. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, will not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

320-23
REZ2023-
00034
Varina

VOZ724 Park City, LLC: Request to conditionally rezone from R-4 One-Family Residence District to M-1C Light Industrial District (Conditional) parcels 810-711-9186 and 811-711-2166 containing 8.185 acres located on the south line of Charles City Road approximately 600' west of its intersection with Brighton Road.

On motion of Mr. Nelson, seconded by Mr. Cooper, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Concept Plan.** The Property will be developed in general conformance with the concept plan attached hereto as "D-1 STORAGE/RCS SEELMAN PARCEL (#2), HENRICO, VIRGINIA - VARINA

DISTRICT, CONCEPT PLAN" prepared by RKK and dated September 29, 2023, and stamped November 20, 2023 (the "Concept Plan") (see case file), which is conceptual in nature and may vary in massing, height, elevations, design, layout, final density, and other details shown therein. The specific design, general layout, and other details may vary from the Concept Plan as required for final plan approval, engineering reasons, design or compliance with governmental regulations, or as approved during any Plan of Development review.

2. **Utility Lines.** Except for junction and access boxes, meters, utility lines in wetlands areas and existing overhead utility lines, all utility lines, including without limitation electric, telephone, CATV or other similar lines, must be installed underground, unless otherwise approved at the time of Plan of Development review.
3. **Detached Signage.** Detached signage must be monument style, the base of which must be a material consistent with the building, and landscaped. The height of any such detached sign will be limited to ten (10) feet.
4. **Building Materials.** Any building exposed exterior wall surfaces (above finished grade) facing Charles City Road (excluding rooftop screening materials for mechanical equipment) must be constructed with one or more of the following siding materials: decorative concrete block (including, without limitation, split face block, fluted block, and ground face block), tilt-up or pre-cast concrete, brick, brick veneer, glass, metal (other than corrugated metal), stone, cast stone, stone veneer, stucco, synthetic stucco, glass block, cementitious siding, insulated panels, concrete tile, or ceramic tile, unless other material is approved at the time of Plan of Development review. For purposes of these proffers, "wall surfaces" will not be deemed to include columns, pilasters, trim, gutters, accent materials, architectural features, trim, windows, doors, bay doors, piers, wall sections and headers near roll up doors and loading doors. In no case will building facades be constructed of unpainted concrete block, unfinished corrugated metal, or unfinished sheet metal.
5. **Lighting.** All parking lot lighting on the Property must use concealed sources of light (such as shoebox type fixtures) and be dark sky compliant. Parking lot lighting fixtures must utilize LED lamps or its equivalent.
6. **BMPs/Retention Ponds.** Any retention pond or BMP facilities on the Property must be maintained in accordance with all applicable laws, rules, and regulations and any wet pond must be aerated.
7. **Uses.**
 - a. Only the following uses permitted in the M-1 Zoning District will be permitted on the Property:

- i. Uses listed in the Government Facilities Use Category;
- ii. Utility minor;
- iii. Wireless communication short structure or colocation;
- iv. Uses listed in the Offices Use Category;
- v. Fitness center;
- vi. Artist studio;
- vii. Commercial vehicle repair and maintenance, including a towing service associated therewith;
- viii. Fleet terminal;
- ix. Uses listed in the Industrial Services Use Category;
- x. Uses listed in the Manufacturing and Production Use Category;
- xi. Uses listed in the Warehouse and Freight Movement Use Category; and
- xii. Any other use requiring and approved with a provisional use permit or conditional use permit as permitted in the M-1 District.
- xiii. Any accessory use permitted in the M-1 District.

b. Any use conducted outside of a building, not including loading and unloading into and from a building, will be limited to hours of operation from 5:00 a.m. to 9:00 p.m.

8. **Charles City Road Buffer.** A landscaped and natural buffer area a minimum of twenty-five (25) feet in width must be maintained along Charles City Road and planted to provide for a minimum of a Transitional Buffer 25, and may include supplemental plantings, berms and other purposes, all as approved at the time of landscape plan review. Existing vegetation may be used to satisfy planting requirements. Any landscaping will be subject to existing utilities. Access roads and utilities will be permitted through such Charles City Road buffer, provided it is extended generally perpendicular through such buffer. Sidewalks, trails, fencing/walls adjacent to any roads or drives, and signage will be permitted within such buffer as approved at the time of Plan of Development review.
9. **Safe Conduct of Operations.** All industrial uses must be conducted so as not to (a) create any danger to the health, safety or welfare of the citizens of Henrico County or visitors or users of the Property or (b) cause any material adverse impact on the Property or surrounding areas by creating any excessive noise, vibration, smoke, dust, link, odor, heat or glare beyond the boundaries of the Property.
10. **No Burning.** There must be no on-site open burning of stumps, limbs, trees or other debris during site work or the construction of any buildings on the Property.

11. **Road Improvements.** As required at the time of Plan of Development review, (a) right-of-way for Charles City Road along the Property's frontage will be dedicated to the County as necessary for 50 feet of right-of-way as measured from the centerline of Charles City Road (if such dedicated property is not used by the County for the widening of Charles City Road within fifteen (15) years of the date of the dedication of such property, the unused portions of such dedicated property will be returned to the adjoining landowner), and (b) Charles City Road will be widened to a total of 33.5 feet of pavement measured from the centerline of Charles City Road along the Property's frontage. If warranted by and approved by the County at the time of Plan of Development review, a right turn lane from Charles City Road into the Property will be constructed and dedicated to the County.
12. **Sidewalk.** A sidewalk, a minimum of four feet in width, built to County sidewalk standards, will be constructed in the public right-of-way of Charles City Road along the Property's frontage.
13. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, will not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

321-23
REZ2023-
00035
Varina

VOZ724 Park City, LLC: Request to conditionally rezone from A-1 Agricultural District to M-1C Light Industrial District (Conditional) parcel 810-712-6260 containing 5.56 acres located on the north line of Charles City Road approximately 1,345' west of its intersection with Brighton Road.

On motion of Mr. Nelson, seconded by Mr. Rogish, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Concept Plan.** The Property will be developed in general conformance with the concept plan attached hereto as "D-1 STORAGE/RCS PARKER PARCEL (#1), HENRICO, VIRGINIA - VARINA DISTRICT, CONCEPT PLAN" prepared by RK&K and dated September 29, 2023, and stamped November 20, 2023 (the "Concept Plan") (see case file), which is conceptual in nature and may vary in massing, height, elevations, design, layout, final density, and other details shown therein. The specific design, general layout, and other details may vary from the Concept Plan as required for final plan approval, engineering reasons, design or compliance with governmental regulations, or as approved during any Plan of Development review.

2. **Utility Lines.** Except for junction and access boxes, meters, utility lines in wetlands areas and existing overhead utility lines, all utility lines, including without limitation electric, telephone, CATV or other similar lines, must be installed underground, unless otherwise approved at the time of Plan of Development review.
3. **Detached Signage.** Detached signage must be monument style, the base of which must be a material consistent with the building, and landscaped. The height of any such detached sign will be limited to ten (10) feet.
4. **Building Materials.** Any building's exposed exterior wall surfaces (above finished grade) facing Charles City Road (excluding rooftop screening materials for mechanical equipment) must be constructed with one or more of the following siding materials: decorative concrete block (including, without limitation, split face block, fluted block, and ground face block), tilt-up or pre-cast concrete, brick, brick veneer, glass, metal (other than corrugated metal), stone, cast stone, stone veneer, stucco, synthetic stucco, glass block, cementitious siding, insulated panels, concrete tile, or ceramic tile, unless other material is approved at the time of Plan of Development review. For purposes of these proffers, "wall surfaces" will not be deemed to include columns, pilasters, trim, gutters, accent materials, architectural features, trim, windows, doors, bay doors, piers, wall sections and headers near roll up doors and loading doors. In no case will building facades be constructed of unpainted concrete block, unfinished corrugated metal, or unfinished sheet metal.
5. **Lighting.** All parking lot lighting on the Property must use concealed sources of light (such as shoebox type fixtures) and be dark sky compliant. Parking lot lighting fixtures must utilize LED lamps or its equivalent. Parking lot lighting fixtures located in the parking lots must not exceed twenty-five (25) feet in height above grade level.
6. **BMPs/Retention Ponds.** Any retention pond or BMP facilities on the Property must be maintained in accordance with all applicable laws, rules, and regulations and any wet pond must be aerated.
7. **Uses.** Only the following uses permitted in the M-1 Zoning District will be permitted on the Property:
 - a. Uses listed in the Government Facilities Use Category;
 - b. Utility minor;
 - c. Wireless communication short structure or colocation;
 - d. Uses listed in the Offices Use Category;
 - e. Fitness center;
 - f. Artist studio;
 - g. Commercial vehicle repair and maintenance, including a towing service associated therewith;
 - h. Fleet terminal;

- i. Uses listed in the Industrial Services Use Category;
 - j. Uses listed in the Manufacturing and Production Use Category;
 - k. Uses listed in the Warehouse and Freight Movement Use Category; and
 - l. Any other use requiring and approved with a provisional use permit or conditional use permit as permitted in the M-1 District.
 - m. Any accessory use permitted in the M-1 District.
8. **Charles City Road Buffer.** A landscaped and natural buffer area a minimum of twenty-five (25) feet in width must be maintained along Charles City Road and planted to provide for a minimum of a Transitional Buffer 25, and may include supplemental plantings, berms and other purposes, all as approved at the time of landscape plan review. Existing vegetation may be used to satisfy planting requirements. Any landscaping will be subject to existing utilities. Access roads and utilities will be permitted through such Charles City Road buffer, provided it is extended generally perpendicular through such buffer. Sidewalks, trails, fencing/walls adjacent to any roads or drives, and signage will be permitted within such buffer as approved at the time of Plan of Development review.
9. **Safe Conduct of Operations.** All industrial uses must be conducted so as not to (a) create any danger to the health, safety or welfare of the citizens of Henrico County or visitors or users of the Property or (b) cause any material adverse impact on the Property or surrounding areas by creating any excessive noise, vibration, smoke, dust, link, odor, heat or glare beyond the boundaries of the Property.
10. **No Burning.** There must be no on-site open burning of stumps, limbs, trees or other debris during site work or the construction of any buildings on the Property.
11. **Road Improvements and Dedications.** As required at the time of Plan of Development review, (a) right-of-way for Charles City Road along the Property's frontage will be dedicated to the County as necessary for 50 feet of right-of-way as measured from the centerline of Charles City Road (if such dedicated property is not used by the County for the widening of Charles City Road within fifteen (15) years of the date of the dedication of such property, the unused portions of such dedicated property will be returned to the adjoining landowner), and (b) Charles City Road will be widened to a total of 33.5 feet of pavement measured from the centerline of Charles City Road along the Property's frontage. If warranted by and approved by the County at the time of Plan of Development review, a right turn lane from Charles City Road into the Property will be constructed and dedicated to the County.
12. **Sidewalk.** A sidewalk, a minimum of four feet in width, built to County sidewalk standards, will be constructed in the public right-of-way of Charles City Road along the Property's frontage.

13. **Archeological Study.** As required at the time of Plan of Development, an archeological study of the Property must be conducted to determine if any cemetery or grave sites exist on the Property, and if so, the extent of which is located on the Property.
14. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, will not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

322-23
REZ2023-
00037
Varina

VOZ724 Park City, LLC: Request to conditionally rezone from A-1 Agricultural District and B-3 Business District to M-1C Light Industrial District (Conditional) parcel 811-712-4375 containing 15.936 acres located on the north line of Charles City Road approximately 525' west of its intersection with Brighton Road.

On motion of Mr. Nelson, seconded by Mr. Cooper, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Concept Plan.** The Property will be developed in general conformance with the concept plan attached hereto as "D-1 STORAGE/RCS BERGESON PARCEL (#3), HENRICO, VIRGINIA - VARINA DISTRICT, CONCEPT LAYOUT" prepared by RKK and dated September 29, 2023, and stamped November 20, 2023 (the "Concept Plan") (see case file), which is conceptual in nature and may vary in massing, height, elevations, design, layout, final density, and other details shown therein. The specific design, general layout, and other details may vary from the Concept Plan as required for final plan approval, engineering reasons, design or compliance with governmental regulations, or as approved during any Plan of Development review.
2. **Utility Lines.** Except for junction and access boxes, meters, utility lines in wetlands areas and existing overhead utility lines, all utility lines, including without limitation electric, telephone, CATV or other similar lines, must be installed underground, unless otherwise approved at the time of Plan of Development review.
3. **Detached Signage.** Detached signage must be monument style, the base of which must be a material consistent with the building, and landscaped. The height of any such detached sign will be limited to ten (10) feet.

4. **Building Materials.** Any building's exposed exterior wall surfaces (above finished grade) facing Charles City Road (excluding rooftop screening materials for mechanical equipment) must be constructed with one or more of the following siding materials: decorative concrete block (including, without limitation, split face block, fluted block, and ground face block), tilt-up or pre-cast concrete, brick, brick veneer, glass, metal (other than corrugated metal), stone, cast stone, stone veneer, stucco, synthetic stucco, glass block, cementitious siding, insulated panels, concrete tile, or ceramic tile, unless other material is approved at the time of Plan of Development review. For purposes of these proffers, "wall surfaces" will not be deemed to include columns, pilasters, trim, gutters, accent materials, architectural features, trim, windows, doors, bay doors, piers, wall sections and headers near roll up doors and loading doors. In no case will building facades be constructed of unpainted concrete block, unfinished corrugated metal, or unfinished sheet metal.
5. **Lighting.** All parking lot lighting on the Property must use concealed sources of light (such as shoebox type fixtures) and be dark sky compliant. Parking lot lighting fixtures must utilize LED lamps or its equivalent.
6. **BMPs/Retention Ponds.** Any retention pond or BMP facilities on the Property must be maintained in accordance with all applicable laws, rules, and regulations and any wet pond must be aerated.
7. **Uses.** Only the following uses permitted in the M-1 Zoning District will be permitted on the Property:
 - a. Uses listed in the Government Facilities Use Category;
 - b. Utility minor;
 - c. Wireless communication short structure or colocation;
 - d. Uses listed in the Offices Use Category;
 - e. Fitness center;
 - f. Artist studio;
 - g. Commercial vehicle repair and maintenance, including a towing service associated therewith;
 - h. Fleet terminal;
 - i. Uses listed in the Industrial Services Use Category;
 - j. Uses listed in the Manufacturing and Production Use Category;
 - k. Uses listed in the Warehouse and Freight Movement Use Category; and
 - l. Any other use requiring and approved with a provisional use permit or conditional use permit as permitted in the M-1 District.
 - m. Any accessory use permitted in the M-1 District.
8. **Charles City Road Buffer.** A landscaped and natural buffer area a minimum of twenty-five (25) feet in width must be maintained along Charles City Road and planted to provide for a minimum of a Transitional Buffer 25, and may include supplemental plantings, berms

and other purposes, all as approved at the time of landscape plan review. Existing vegetation may be used to satisfy planting requirements. Any landscaping will be subject to existing utilities. Access roads and utilities will be permitted through such Charles City Road buffer, provided it is extended generally perpendicular through such buffer. Sidewalks, trails, fencing/walls adjacent to any roads or drives, and signage will be permitted within such buffer as approved at the time of Plan of Development review.

9. **Safe Conduct of Operations.** All industrial uses must be conducted so as not to (a) create any danger to the health, safety or welfare of the citizens of Henrico County or visitors or users of the Property or (b) cause any material adverse impact on the Property or surrounding areas by creating any excessive noise, vibration, smoke, dust, link, odor, heat or glare beyond the boundaries of the Property.
10. **No Burning.** There must be no on-site open burning of stumps, limbs, trees or other debris during site work or the construction of any buildings on the Property.
11. **Charles City Road Improvements and Dedications.** As required at the time of Plan of Development review, (a) right-of-way for Charles City Road along the Property's frontage will be dedicated to the County as necessary for 50 feet of right-of-way as measured from the centerline of Charles City Road (if such dedicated property is not used by the County for the widening of Charles City Road within fifteen (15) years of the date of the dedication of such property, the unused portions of such dedicated property will be returned to the adjoining landowner), and (b) Charles City Road will be widened to a total of 33.5 feet of pavement measured from the centerline of Charles City Road along the Property's frontage. If warranted by and approved by the County at the time of Plan of Development review, a right turn lane from Charles City Road into the Property will be constructed and dedicated to the County.
12. **Williamsburg Road Improvements.** As approved by the Virginia Department of Transportation ("VDOT"), an additional eastbound travel lane must be constructed pursuant to VDOT standards along the Property's frontage and dedicated to VDOT. If warranted by and approved by VDOT, a right turn lane from Williamsburg Road into the Property must be constructed to VDOT standards and dedicated to VDOT.
13. **Sidewalk.** A sidewalk, a minimum of four feet in width, built to County sidewalk standards, will be constructed in the public right-of-way of Charles City Road along the Property's frontage.
14. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, will not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

60-24
REZ-2023-
100203
Varina

Lingerfelt Development, LLC: Request to conditionally rezone from A-1 Agricultural District and B-3 Business District to M-1C Light Industrial District (Conditional) parcel 812-713-6990 containing 3.90 acres located on the south line of Williamsburg Road (U.S. Route 60) approximately 50' east of its intersection with Clayton Road.

On motion of Mr. Nelson, seconded by Mr. Rogish, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Concept Plan.** The Property will be developed in general conformance with the concept plan attached hereto as "D-1 STORAGE/RCS Trimmer & Balacke Parcel (#4)" prepared by RK&K and dated November 29, 2023 (the "Concept Plan") (see case file), which is conceptual in nature and may vary in massing, height, elevations, design, layout, final density, and other details shown therein. The specific design, general layout, and other details may vary from the Concept Plan as required for final plan approval, engineering reasons, design or compliance with governmental regulations, or as approved during any Plan of Development review.
2. **Utility Lines.** Except for junction and access boxes, meters, utility lines in wetlands areas and existing overhead utility lines, all utility lines, including without limitation, electric, telephone, CATV or other similar lines, must be installed underground, unless otherwise approved at the time of Plan of Development review.
3. **Detached Signage.** Detached signage must be monument style, the base of which must be a material consistent with the building, and landscaped. The height of any such detached sign will be limited to eight (8) feet for a single user and ten (10) feet for multiple users. Any detached sign will be limited to detached signage permitted in Business Districts (Henrico County Code Section 24-5707(D)).
4. **Building Materials.** Exposed exterior wall surfaces (above finished grade) of all individual buildings (excluding rooftop screening materials for mechanical equipment) must be constructed with one or more of the following siding materials: decorative concrete block (including, without limitation, split face block, fluted block, and ground face block), tilt-up or pre-cast concrete, brick, brick veneer, glass, metal (other than corrugated metal), stone, cast stone, stone veneer, stucco, synthetic stucco, glass block, cementitious siding, insulated panels, concrete tile, or ceramic tile, unless other material is approved at the time of Plan of Development review. In no case will

unpainted concrete block, smooth-face block, unfinished corrugated metal, or unfinished sheet metal be permitted. For purposes of these proffers, "wall surfaces" will not be deemed to include columns, pilasters, trim, gutters, accent materials, architectural features, trim, windows, doors, bay doors, piers, wall sections and headers near roll up doors and loading doors.

5. **Lighting.** All parking lot lighting on the Property must use concealed sources of light (such as shoebox type fixtures) and be dark sky compliant. Parking lot lighting fixtures must utilize LED lamps or its equivalent. Parking lot lighting fixtures located in the parking lots must not exceed twenty-five (25) feet in height above grade level.
6. **BMPs/Retention Ponds.** Any retention pond or BMP facilities on the Property must be maintained in accordance with all applicable laws, rules, and regulations and any wet pond must be aerated.
7. **Uses.**
 - a. Only the following uses permitted in the M-1 Zoning District will be permitted on the Property:
 - i. Uses listed in the Government Facilities Use Category;
 - ii. Utility minor;
 - iii. Wireless communication short structure or colocation;
 - iv. Uses listed in the Offices Use Category;
 - v. Fitness center;
 - vi. Artist studio;
 - vii. Commercial vehicle repair and maintenance, including a towing service associated therewith;
 - viii. Fleet terminal;
 - ix. Uses listed in the Industrial Services Use Category;
 - x. Uses listed in the Manufacturing and Production Use Category;
 - xi. Uses listed in the Warehouse and Freight Movement Use Category; and
 - xii. Any other use requiring and approved with a provisional use permit or conditional use permit as permitted in the M-1 District.
 - xiii. Any accessory use permitted in the M-1 District.
 - b. Any use conducted outside of a building, not including loading and unloading into and from a building, will be limited to hours of operation from 5:00 a.m. to 9:00p.m.
8. **Williamsburg Road Buffer.** A landscaped and natural buffer area a minimum of twenty-five (25) feet in width must be maintained along Williamsburg Road and planted to provide for a minimum of a Transitional Buffer 25, and may include supplemental plantings, berms and other purposes, all as approved at the time of landscape plan review. Existing vegetation may be used to satisfy planting requirements. Any landscaping will be subject to existing utilities.

Decorative fencing, such as a black cast aluminum decorative fence, with brick columns, may be located along Williamsburg Road at any entrance on Williamsburg Road if required at and as otherwise approved at the time of landscape plan review. An access road and utilities will be permitted through such Williamsburg Road buffer, provided it is extended generally perpendicular through such buffer. Sidewalks, trails, fencing/walls adjacent to any roads or drives, and signage will be permitted within such buffer as approved at the time of Plan of Development review.

9. **Safe Conduct of Operations.** All industrial uses must be conducted so as not to (a) create any danger to the health, safety or welfare of the citizens of Henrico County or visitors or users of the Property or (b) cause any material adverse impact on the Property or surrounding areas by creating any excessive noise, vibration, smoke, dust, link, odor, heat or glare beyond the boundaries of the Property.
10. **No Burning.** There must be no on-site open burning of stumps, limbs, trees or other debris during site work or the construction of any buildings on the Property.
11. **Road Improvements.** As approved by the Virginia Department of Transportation ("VDOT"), an additional eastbound travel lane will be constructed pursuant to VDOT standards along the Property's frontage and dedicated to VDOT. If warranted by and approved by VDOT, a right turn lane from Williamsburg Road into the Property will be constructed to VDOT standards and dedicated to VDOT.
12. **Sidewalk.** A sidewalk, a minimum of four feet in width, built to County sidewalk standards, will be constructed in the public right-of-way of Williamsburg Road along the Property's frontage.
13. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, will not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

PUBLIC HEARINGS - OTHER ITEMS

123-24 Resolution - Real Estate Tax Levies, 2024.

Valerie Pegues Johnson, a resident of the Brookland District, questioned wasteful government spending, including by the federal government, and increased tax rates.

Sheila Minor, Director of Finance, responded to questions from Board Members noting there is no change in the tax rates from last year, except for the addition of a new streetlight district for Virginia Center Commons.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

- 124-24 Resolution - Personal Property and Machinery and Tools Tax Levies, 2024.

No one from the public spoke in opposition to this item.

On motion of Ms. Whitehead, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

- 125-24 Ordinance - To Change Utility Charges by Amending and Reordaining Section 23-361 Titled “Water service and volume charges” and Section 23-362 Titled “Sewer service charges and rates” of the Code of the County of Henrico.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached ordinance.

- 126-24 Resolution - Signatory Authority - Lease of County Property - Virginia Electric and Power Company d/b/a Dominion Energy Virginia - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Rogish, seconded by Ms. Whitehead, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

- 96A-24 Resolution - Approval of Operating and Capital Annual Fiscal Plans for FY 2024-25 and Allocation of Car Tax Relief for Tax Year 2024.

Mr. Vithoulkas announced there were several changes during the legislative budget hearings. He offered a substitute resolution to approve the annual budget, which he labeled 96A-24. The substitute resolution would add \$89,500 to the Health & Welfare portion of the General Fund to hire an additional health worker, as discussed at the public hearing for the budget. The substitute also contains the other items requested by the

Board, including a \$4,537,000 reserve for Henrico County Public Schools to expand elementary school planning time.

On motion of Mr. Rogish, seconded by Ms. Whitehead, and by unanimous vote, the Board approved a motion to substitute 96A-24 for 96-24 – see attached substitute resolution.

On motion of Ms. Whitehead, seconded by Mr. Rogish, and by unanimous vote, the Board approved item 96A-24 – see attached resolution.

127-24 Resolution - SIA-2024-100163 - Spring Park Trailhead for the Fall Line Trail - Substantially in Accord with Comprehensive Plan - Fairfield District.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

128-24 Resolution - Award of Contract - Francis Road and Greenwood Road Sewer and Water Extension - Fairfield District.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

129-24 Resolution - Award of Contract - Plant Drain Pump Station - Water Reclamation Facility Project - Varina District.

On motion of Mr. Nelson, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

130-24 Resolution - Signatory Authority - Amendment to Engineering Services Agreement - SCADA Systems Replacement.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

131-24 Resolution - Signatory Authority - Award of Contract - Annual Contract for Stormwater Management Facility Maintenance.

On motion of Mr. Rogish, seconded by Ms. Whitehead, and by unanimous vote, the Board approved this item – see attached resolution.

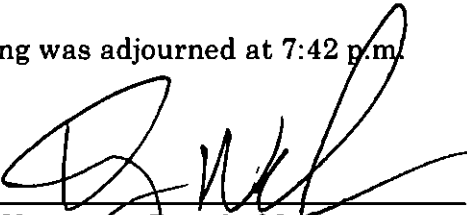
132-24 Resolution - Acceptance of Roads - Castleton (Section 7) - Varina District.

On motion of Mr. Nelson, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Nelson referenced the handout the County Manager had distributed earlier regarding salaries. Mr. Vithoulkas stated there was an article in a local newspaper stating some employees were not getting salary increases. He explained if you have been an employee since January 2021 and are still with the County your salary would have gone up by more

than 40% on average. Mr. Nelson reiterated the budget included \$17 million for critical shortage positions. The Manager noted this will help with public safety and schools.

There being no further business, the meeting was adjourned at 7:42 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

PUBLIC SAFETY TELECOMMUNICATORS WEEK

April 14 - 20, 2024

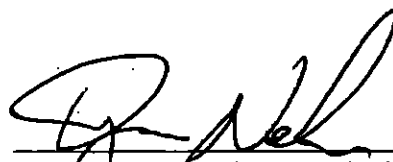
WHEREAS, the Communications Officers of the Henrico County Department of Emergency Communications serve the local community by answering telephone calls for fire, police, and emergency medical services assistance and by ensuring that the appropriate response is dispatched as efficiently as possible; and

WHEREAS, Communications Officers perform with distinction a vital duty to the citizens of Henrico County in protecting their health and safety; and

WHEREAS, Henrico residents and visitors depend on the skill, expertise, and commitment of these professionals, who provide unselfish service on a daily basis in very stressful situations.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 14 - 20, 2024, as Public Safety Telecommunicators Week; encourages all Henrico citizens to make note of this observance; and salutes the County's Communications Officers for their exemplary professionalism, service, and performance.




Tyrone E. Nelson, Chairman
Board of Supervisors

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

VOLUNTEER WEEK

April 21 - 27, 2024

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia has supported an active and viable Volunteer Program since 1984; and

WHEREAS, the County is continually expanding volunteer opportunities that support the overall vision of civic engagement and community outreach; and

WHEREAS, County volunteers gain practical and rewarding experiences that encourage individuals to engage in public service, and they provide invaluable support to community-based organizations that reflect their values and expression of civic life; and

WHEREAS, the Board of Supervisors is continually attempting to improve and expand County services to residents at the least possible cost; and

WHEREAS, an average of **618** volunteers per month contributed **104,928** hours to the County during **2023**, thereby providing many additional benefits to Henrico residents and enriching the lives of our residents; and

WHEREAS, the value of these volunteer efforts is estimated to be three million dollars; and

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient and creates an opportunity to better oneself; and

WHEREAS, the County honors its volunteers for their commitment to serve.

NOW, THEREFORE, BE IT PROCLAIMED, that the Board of Supervisors of Henrico County, Virginia, hereby recognizes the week of April 21 - 27, 2024, as Volunteer Week and salutes and thanks each and every volunteer for the time, talent, and resources contributed to meet the critical needs of our communities.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 116 - 24

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Henrico Area Mental Health and Developmental Services Board

For Clerk's Use Only:

Date: 4/9/2024

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Rogish Seconded by (1) Cooper
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

	YES	NO	OTHER
Cooper, R.	✓		
Nelson, T.	✓		
Rogish, J.	✓		
Schmitt, D.	✓		
Whitehead, M.	✓		

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Henrico Area Mental Health and Developmental Services Board for an unexpired term ending December 31, 2025, or thereafter, when her successor has been appointed and qualified:

Family/Consumer

Anne Cox

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 123-24
Page No. 1 of 2

Agenda Title RESOLUTION – Real Estate Tax Levies, 2024

For Clerk's Use Only:

Date: 4/9/2024

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper (2) Seconded by (1) Rogish (2)

REMARKS:

APPROVED

	YES	NO	OTHER
Cooper, R.	/		
Nelson, T.	/		
Rogish, J.	/		
Schmitt, D.	/		
Whitehead, M.	/		

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia (the "Board"), held an advertised public hearing on April 9, 2024, to consider the proposed real estate tax levies; and,

WHEREAS, the magisterial districts consist of Brookland, Fairfield, Three Chopt, Tuckahoe, and Varina (collectively, the "Magisterial Districts"), and the Board has determined to set a "General County Levy" for real estate taxes in the Magisterial Districts, such that real estate is taxed at the same rate in each Magisterial District; and,

WHEREAS, special tax districts historically fund streetlights in different areas of the County and consist of sanitary districts #2, #3, #3.1, #12, #23, and #63.1, and the Virginia Center Commons Special Service District (collectively, the "Streetlight Districts" and individually "Streetlight District #2," "Streetlight District #3," etc.).

NOW, THEREFORE, BE IT RESOLVED by the Board that no part of the funds raised by the general County levies or taxes will be considered available, allocated, or expended for any purpose until there has been an appropriation of funds for that expenditure or purpose by the Board.

BE IT RESOLVED AND ORDERED by the Board that:

- (1) There be, and hereby is, levied for calendar year 2024, the tax per \$100 of assessed valuation on all taxable real estate located in this County on January 1, 2024; the levy hereby ordered being also applicable to the real estate of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia based upon the assessment thereof fixed by the State Corporation Commission and the Virginia Department of Taxation, and duly certified, as follows:

By Agency Head

Shirley S. Manna

By County Manager

[Signature]

Routing:

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 123-24
Page No. 2 of 2

Agenda Title RESOLUTION – Real Estate Tax Levies, 2024

<u>District</u>	<u>General County Levy</u>	<u>Streetlight District Levy</u>	<u>Total Levy</u>
Magisterial Districts	\$ 0.85		\$ 0.850
Streetlight #2	0.85	\$ 0.003	0.853
Streetlight #3	0.85	0.010	0.860
Streetlight #3.1	0.85	0.031	0.881
Streetlight #12	0.85	0.010	0.860
Streetlight #23	0.85	0.010	0.860
Streetlight #63.1	0.85	0.019	0.869
Streetlight VCC	0.85	0.030	0.880

The Board certifies that notice of the rates of levy as set forth in the foregoing order was duly advertised according to law.

- (2) For calendar year 2024, the tax levied on real estate will be due and payable in two equal installments, the first installment being due and payable on June 5, 2024, and the second installment being due and payable on December 5, 2024.
- (3) The revenue from such taxes, when and if appropriated by the Board, will be used to defray the County charges and expenses and all necessary obligations incident to, or arising from, the execution of the lawful authority of the Board.

COMMENTS: This resolution should be considered on April 9, 2024, to comply with Code of Virginia Section 58.1-3321, "Effect on rate when assessment results in tax increase; public hearings," and Section 15.2-2503, "The governing body shall approve the budget and fix a tax rate for the budget year no later than the date on which the fiscal year begins." For practical purposes in mailing tax bills and to fulfill the requirements of Code of Virginia Section 22.1-93, "Approval of annual budget for school purposes," the rate should be fixed prior to May 15, 2024. The Director of Finance recommends approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 124-24

Page No. 1 of 1

Agenda Title: RESOLUTION — Personal Property and Machinery and Tools Tax Levies, 2024

For Clerk's Use Only: Date: <u>4/9/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Whitehead</u> Seconded by (1) <u>Rogish</u> (2) _____ (2) _____ REMARKS: <u>APPROVED</u>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Cooper, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Rogish, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Schmitt, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Whitehead, M.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
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Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

Following a duly advertised public hearing, the Board of Supervisors of Henrico County, Virginia, adopted the attached Resolution.

Comments: This Resolution should be considered on April 9, 2024, to comply with Code of Virginia Section 15.2-2503, "The governing body shall approve the budget, and fix a tax rate for the budget year no later than the date on which the fiscal year begins." For practical purposes in mailing tax bills and to fulfill the requirements of Code of Virginia Section 22.1-93, "Approval of annual budget for school purposes," the rates should be fixed prior to May 15, 2024. The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

Shirley S. McLean

By County Manager

[Signature]

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:

RESOLUTION — Personal Property and Machinery and Tools Tax Levies, 2024

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia (the “Board”), held an advertised public hearing on April 9, 2024, to consider the proposed tax levies in each magisterial district and special tax districts for personal property and machinery and tools; and,

WHEREAS, the magisterial districts consist of Brookland, Fairfield, Three Chopt, Tuckahoe, and Varina (collectively, the “Magisterial Districts”), and the Board has determined to set a “General County Levy” within each classification of personal property and machinery and tools for the Magisterial Districts, such that personal property and machinery and tools are taxed at the same rate in each Magisterial District within each class of property; and,

WHEREAS, the special tax districts historically fund streetlights in different areas of the County and consist of sanitary districts #2, #3, #3.1, #12, #23, and #63.1, and the Virginia Center Commons Special Service District (collectively, the “Streetlight Districts” and individually “Streetlight District #2,” “Streetlight District #3,” etc.).

NOW, THEREFORE, BE IT RESOLVED by the Board that no part of the funds raised by the general County levies or taxes will be considered available, allocated, or expended for any purpose until there has been an appropriation of funds for that expenditure or purpose by the Board.

BE IT RESOLVED AND ORDERED by the Board that:

(1) Tangible personal property for which a rate is not otherwise set by this Resolution. There be, and hereby is, levied for calendar year 2024, the tax per \$100 of assessed valuation on all taxable tangible personal property segregated for local taxation under Section 58.1-3503 of the Code of Virginia, **excluding** household effects, classified by Section 58.1-3504, farm animals, farm equipment, and farm machinery, classified by Section 58.1-3505(A)(1) - (11), aircraft, classified by Section 58.1-3506(A)(2), (3), (4), and (5), manufactured homes, classified by Section 58.1-3506(A)(10), qualifying vehicles owned or leased by members of a volunteer emergency medical services agency or volunteer fire department, classified by Section 58.1-3506(A)(15), the Virginia Defense Force, classified by Section 58.1-3506(A)(44), disabled veterans’ vehicles, classified by Section 58.1-3506(A)(19), motor vehicles specially equipped to provide transportation for individuals with physical disabilities, classified by Section 58.1-3506(A)(14), machinery and tools, classified by Sections 58.1-3507, 58.1-3508, 58.1-3508.1, 58.1-3508.2, 58.1-3508.3, 58.1-3508.4, 58.1-3508.5, and 58.1-3508.6, tangible personal property used in a research and development business, classified by Section 58.1-3506(A)(7), certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source, classified by Section 58.1-3506(A)(9), computer equipment and peripherals used in a data center, classified by Section 58.1-3506(A)(43), certain property used in manufacturing, testing, or operating satellites, classified by Section 58.1-3506(A)(21), and certain motor vehicles, trailers, and semitrailers used to transport property for hire by a motor carrier engaged in interstate commerce, classified by Section 58.1-3506(A)(25), certain equipment used primarily for research, development, production, or provision of biotechnology, classified by Section 58.1-3506(A)(34), and vehicles classified by Section 58.1-3506(A)(48), located in this County on January 1, 2024, and those

motor vehicles, trailers, and semitrailers that acquire situs within the County after January 1, 2024, and are taxable under Section 20-109 of the Code of the County of Henrico, the levy hereby ordered also being applicable to the automobiles and trucks of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, as follows:

District	General County Levy	Streetlight District Levy	Total Levy
All Magisterial Districts	\$3.50		\$3.500
All Streetlight Districts	\$3.50	\$0.001	\$3.501

(2) Vehicles generally. All vehicles classified by Section 58.1-3506(A)(48) of the Code of Virginia, will be taxed for calendar year 2024, the tax per \$100 of assessed valuation, as follows:

District	General County Levy	Streetlight District Levy	Total Levy
All Magisterial Districts	\$3.40		\$3.400
All Streetlight Districts	\$3.40	\$0.001	\$3.401

(3) Aircraft. All aircraft, classified by Section 58.1-3506(A)(2), (3), (4), and (5) of the Code of Virginia, will be taxed for calendar year 2024, the tax per \$100 of assessed valuation, the levy hereby ordered also being applicable to the aircraft of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, as follows:

District	General County Levy	Streetlight District Levy	Total Levy
All Magisterial Districts	\$0.50		\$0.500
All Streetlight Districts	\$0.50	\$0.001	\$0.501

(4) Manufactured homes. All manufactured homes, classified by Section 58.1-3506(A)(10) of the Code of Virginia, and all tangible personal property of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, except as set forth herein above, based upon the assessment thereof as fixed by the State Corporation Commission and the Virginia Department of Taxation, as duly certified, will be taxed for calendar year 2024, the tax per \$100 of assessed valuation at a rate equal to that applicable to real property, as follows:

District	General County Levy	Streetlight District Levy	Total Levy
All Magisterial Districts	\$0.85		\$0.850
Streetlight District #2	\$0.85	\$0.003	\$0.853
Streetlight District #3	\$0.85	\$0.010	\$0.860
Streetlight District #3.1	\$0.85	\$0.031	\$0.881
Streetlight District #12	\$0.85	\$0.010	\$0.860
Streetlight District #23	\$0.85	\$0.010	\$0.860
Streetlight District #63.1	\$0.85	\$0.019	\$0.869

Streetlight District VCC	\$0.85	\$0.030	\$0.880
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(5) Qualifying vehicles: Virginia Defense Force and Volunteer EMS or Fire Department. Qualifying vehicles owned or leased by members of the Virginia Defense Force, classified by Section 58.1-3506(A)(44) of the Code of Virginia, or a volunteer emergency medical services agency or volunteer fire department, classified by Section 58.1-3506(A)(15) of the Code of Virginia, will be taxed for calendar year 2024, the tax per \$100 of assessed valuation, as follows:

District	General County Levy	Streetlight District Levy	Total Levy
All Magisterial Districts	\$1.00		\$1.000
All Streetlight Districts	\$1.00	\$0.001	\$1.001

(6) Qualifying vehicles: Disabled veterans and specially equipped vehicles. Disabled veterans' vehicles, classified by Section 58.1-3506(A)(19) of the Code of Virginia and motor vehicles specially equipped to provide transportation for individuals with physical disabilities, classified by Section 58.1-3506(A)(14) of the Code of Virginia, will be taxed for calendar year 2024, the tax per \$100 of assessed valuation, as follows:

District	General County Levy	Streetlight District Levy	Total Levy
All Magisterial Districts	\$0.01		\$0.010
All Streetlight Districts	\$0.01	\$0.001	\$0.011

(7) Computer equipment and peripherals used in a data center. All computer equipment and peripherals used in a data center, classified by Section 58.1-3506(A)(43) of the Code of Virginia, will be taxed for calendar year 2024, the tax per \$100 of assessed valuation, as follows:

District	General County Levy	Streetlight District Levy	Total Levy
All Magisterial Districts	\$0.40		\$0.400
All Streetlight Districts	\$0.40	\$0.001	\$0.401

(8) Machinery and tools. All machinery and tools, classified by Sections 58.1-3507, 58.1-3508, 58.1-3508.2, 58.1-3508.3, 58.1-3508.4, 58.1-3508.5, and 58.1-3508.6 of the Code of Virginia, and all machinery and tools used in semiconductor manufacturing, classified by Section 58.1-3508.1 of the Code of Virginia, will be taxed for calendar year 2024, the tax per \$100 of assessed valuation, as follows:

District	General County Levy	Streetlight District Levy	Total Levy
All Magisterial Districts	\$0.30		\$0.300
All Streetlight Districts	\$0.30	\$0.001	\$0.301

(9) Certain R&D property, generating equipment, satellite equipment, and vehicles for hire in interstate commerce. All tangible personal property used in a research and development business,

classified by Section 58.1-3506(A)(7) of the Code of Virginia, certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source, classified by Section 58.1-3506(A)(9) of the Code of Virginia, certain property used in manufacturing, testing, or operating satellites, classified by Section 58.1-3506(A)(21) of the Code of Virginia, and certain motor vehicles, trailers, and semitrailers used to transport property for hire by a motor carrier engaged in interstate commerce, classified by Section 58.1-3506(A)(25) of the Code of Virginia, will be taxed for calendar year 2024, the tax per \$100 of assessed valuation at a rate equal to that applicable to machinery and tools, classified by Section 58.1-3507 of the Code of Virginia, as follows:

District	General County Levy	Streetlight District Levy	Total Levy
All Magisterial Districts	\$0.30		\$0.300
All Streetlight Districts	\$0.30	\$0.001	\$0.301

(10) Biotechnology property. Certain equipment used primarily for research, development, production, or provision of biotechnology, classified by Section 58.1-3506(A)(34) of the Code of Virginia, will be taxed for calendar year 2024, the tax per \$100 of assessed valuation, as follows:

District	General County Levy	Streetlight District Levy	Total Levy
All Magisterial Districts	\$0.90		\$0.900
All Streetlight Districts	\$0.90	\$0.001	\$0.901

(11) Billing dates. For calendar year 2024, the tax levied on tangible personal property, aircraft, manufactured homes, qualifying vehicles owned or leased by members of a volunteer emergency medical services agency, the Virginia Defense Force, or volunteer fire department, disabled veterans' vehicles, motor vehicles specially equipped to provide transportation for physically handicapped individuals, computer equipment and peripherals used in a data center, machinery and tools, machinery and tools used in semiconductor manufacturing, and biotechnology equipment will be due and payable in two equal installments, the first installment being due and payable on June 5, 2024, and the second installment being due and payable on December 5, 2024.

(12) Omitting small bills. Pursuant to Section 58.1-3001 of the Code of Virginia, if any taxpayer owns tangible personal property of such small value that the local levies thereon for the year result in a tax of less than \$15, such property may be omitted from the personal property book and no assessment made thereon.

(13) Revenue to be used for lawful purposes and subject to appropriation. The revenue from such taxes, when and if appropriated by the Board, will be used to defray the County charges and expenses and all necessary obligations incident to, or arising from, the execution of the lawful authority of the Board.

COMMENTS: This resolution should be considered on April 9, 2024, to comply with Code of Virginia Section 15.2-2503, "The governing body shall approve the budget and fix a tax rate for the budget year no later than the date on which the fiscal year begins." For practical purposes in

mailing tax bills and to fulfill the requirements of Code of Virginia Section 22.1-93, "Approval of annual budget for school purposes," the rates should be fixed prior to May 15, 2024. The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 125-24
Page No. 1 of 1

Agenda Title: ORDINANCE — To Change Utility Charges by Amending and Reordaining Section 23-361 Titled “Water service and volume charges” and Section 23-362 Titled “Sewer service charges and rates” of the Code of the County of Henrico

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: 4/9/2024	Moved by (1) Cooper (2) _____	Cooper, R. ✓
<input checked="" type="checkbox"/> Approved	Seconded by (1) Rogish (2) _____	Nelson, T. ✓
<input type="checkbox"/> Denied	REMARKS: APPROVED	Rogish, J. ✓
<input type="checkbox"/> Amended		Schmitt, D. ✓
<input type="checkbox"/> Deferred to: _____		Whitehead, M. ✓

After a duly advertised public hearing, the Board of Supervisors approved the attached ordinance.

Comment: The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

By Agency Head _____ By County Manager _____

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

ORDINANCE — To Change Utility Charges by Amending and Reordaining Section 23-361 Titled "Water service and volume charges" and Section 23-362 Titled "Sewer service charges and rates" of the Code of the County of Henrico

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 23-361 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-361. Water service and volume charges.

- (a) *Amount of charges.* The charges for water service consist of a service charge and a volume charge, as follows:

- (1) *Service charge.* All users billed bimonthly must pay the following charge. Users billed monthly must pay one-half of this charge.

a. Connected Users:

<i>Meter Size (Inches)</i>	<i>Bimonthly Charge</i>	
5/8 or 3/4	\$18.40	<u>\$19.00</u>
1	42.80	<u>44.95</u>
1½	78.70	<u>82.65</u>
2	120.85	<u>126.90</u>
3	199.30	<u>209.25</u>
4	320.15	<u>336.15</u>
6	618.80	<u>649.75</u>
8	1,238.50	<u>1,300.45</u>
10	1,238.50	<u>1,300.45</u>

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$18.40~~ \$19.

- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$18.40~~ \$19.

• • • •

- (2) *Volume charge.* In addition to the service charges, the following volume charges apply to all water delivered:

Consumption Block 100 Cubic Feet			Volume Charge	
	Monthly	Bimonthly	Per 100 Cubic Feet	
First	5,000	10,000	\$4.16	<u>\$4.37</u>
Next	35,000	70,000	2.84	<u>2.98</u>
Over	40,000	80,000	2.04	<u>2.14</u>

For single-family residential customers using six CCF or less bimonthly, the volume charge is ~~\$2.59~~ **\$2.72** per CCF.

• • • •

2. That Section 23-362 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-362. Sewer service charges and rates.

- (a) *Amount of charges.* The charges for sewer service consist of a service charge and a volume charge, as follows:

- (1) *Service charge.* All users billed bimonthly for water service must pay the following charge based on the size of the water meter which serves or the size of the water meter which would serve the premises if one were installed. Users billed monthly must pay one-half of this charge.

- a. Connected users:

Meter Size (Inches)	Bimonthly Charge	
5/8 or 3/4	\$36.55	<u>\$38.40</u>
1	60.45	<u>63.45</u>
1½	88.55	<u>93.00</u>
2	127.85	<u>134.25</u>
3	216.35	<u>227.15</u>
4	342.10	<u>359.20</u>
6	681.10	<u>715.15</u>
8	1,165.95	<u>1,224.25</u>
10	1,165.95	<u>1,224.25</u>

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$36.55~~ **\$38.40**.
- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$36.55~~ **\$38.40**.
- d. Connected and not metered single-family and multi-family residential users, per single-family residential unit: ~~\$95.95~~ **\$100.75**.

(2) *Volume charge.*

- a. In addition to the service charges, the following volume charges apply to all water delivered:

<i>Consumption Block Hundred Cubic Feet</i>			<i>Volume Charge</i>	
	<i>Monthly</i>	<i>Bimonthly</i>	<i>Per Hundred Cubic Feet</i>	
First	5,000	10,000	\$4.41	<u>\$4.63</u>
Next	35,000	70,000	3.45	<u>3.31</u>
Over	40,000	80,000	2.84	<u>2.98</u>

- b. For single-family residential customers using six CCF or less bimonthly, the volume charge is ~~\$2.70~~ \$2.83 per CCF.

• • • •

(3) *Industrial and commercial strong waste charge.* In addition to the charges set out in subsections (a)(1) and (2) of this section, there will be charged to individual users a strong waste charge as applicable:

- a. Suspended solids, when the concentrations of suspended solids exceed 275 milligrams per liter: ~~\$29.55~~ \$31.05 per CWT for suspended solids in excess of 275 mg/l.
- b. BOD, when concentrations of BOD exceed 250 milligrams per liter: ~~\$40.95~~ \$43 per CWT for BOD in excess of 250 mg/l.

• • • •

3. That this ordinance will be in full force and effect from and after July 1, 2024, as provided by law and the following provisions: charges will be pro-rated to apply the old and new charges to that proportion of water supplied and sewage collected prior to and after the effective date of the new rates. Such pro-rated charges will be calculated based on average daily use of service supplied.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 126-24

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Lease of County Property — Virginia Electric and Power Company d/b/a Dominion Energy Virginia — Varina District

For Clerk's Use Only:

Date: 4/9/2024

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Rogish Seconded by (1) Whitehead
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

Rogish, J. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Whitehead, M. ☒ ☐ ☐

WHEREAS, the County owns two parcels of land, one located on Milburn Avenue containing 9.89 acres with the GPIN 803-722-7419, and the second located on Stony Run Parkway containing 47.876 acres with the GPIN 804-721-4491 (the "Properties"); and,

WHEREAS, Virginia Electric and Power Company d/b/a Dominion Energy Virginia ("Dominion") desires to lease the Properties to install solar panels and associated equipment, and the County desires to lease the Properties to Dominion; and,

WHEREAS, the term of the lease will be 35 years, commencing on the operation term commencement date, and the annual rent for the lease for the first year will be \$30,000 and escalating 1% annually thereafter; and,

WHEREAS, this resolution was advertised pursuant to Va. Code §§ 15.2-1800 and 15.2-1813, and a public hearing was held on April 9, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. The County Manager is authorized to execute a lease of the Properties to Dominion, in a form approved by the County Attorney, under the terms set forth above; and,
2. The County Manager, or his designee, is authorized to execute any other documents necessary for the leasing of the Properties in accordance with the terms set forth above.

Comments: The Deputy County Manager for Community Operations and the Directors of Public Utilities and Real Property recommend approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 1 of 7
Agenda Item No. 50A-24

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2024-25 and Allocation of Car Tax Relief for Tax Year 2024**

For Clerk's Use Only: Date: <u>4/9/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<div style="text-align: center;">BOARD OF SUPERVISORS ACTION</div> <div style="margin-top: 10px;">Moved by (1) <u>Rossi</u> Seconded by (1) <u>Whitehead</u> (2) <u>Whitehead</u> (2) <u>Rossi</u></div> <div style="margin-top: 10px;">REMARKS: <div style="font-size: 2em; text-align: center; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div></div>	<table style="width: 100%; border-collapse: collapse;"><tr><td></td><td style="text-align: center;">YES</td><td style="text-align: center;">NO</td><td style="text-align: center;">OTHER</td></tr><tr><td>Cooper, R.</td><td style="text-align: center;"><u>✓</u></td><td></td><td></td></tr><tr><td>Nelson, T.</td><td style="text-align: center;"><u>✓</u></td><td></td><td></td></tr><tr><td>Rogish, J.</td><td style="text-align: center;"><u>✓</u></td><td></td><td></td></tr><tr><td>Schmitt, D.</td><td style="text-align: center;"><u>✓</u></td><td></td><td></td></tr><tr><td>Whitehead, M.</td><td style="text-align: center;"><u>✓</u></td><td></td><td></td></tr></table>		YES	NO	OTHER	Cooper, R.	<u>✓</u>			Nelson, T.	<u>✓</u>			Rogish, J.	<u>✓</u>			Schmitt, D.	<u>✓</u>			Whitehead, M.	<u>✓</u>		
	YES	NO	OTHER																							
Cooper, R.	<u>✓</u>																									
Nelson, T.	<u>✓</u>																									
Rogish, J.	<u>✓</u>																									
Schmitt, D.	<u>✓</u>																									
Whitehead, M.	<u>✓</u>																									

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing at 5:00 p.m., on March 26, 2024, to consider the proposed Operating and Capital Annual Fiscal Plans FY 2024-25; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

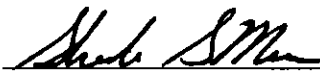
NOW, THEREFORE, BE IT RESOLVED that the proposed Operating and Capital Annual Fiscal Plans for FY 2024-25 are hereby approved for informative and fiscal planning purposes only.

OPERATING ANNUAL FISCAL PLAN
ESTIMATED OPERATING RESOURCES

01- GENERAL FUND:

	Manager Proposed	Board Approved
General Property Taxes	\$ 685,550,000	\$ 685,550,000
Other Local Taxes	222,360,000	222,360,000
Permits, Fees, & Licenses	8,538,000	8,538,000
Fines & Forfeitures	1,675,000	1,675,000
Use of Money & Property	10,233,500	10,233,500
Charges for Services	3,217,000	3,217,000
Miscellaneous	3,654,000	3,654,000
Recovered Costs	4,468,500	4,468,500
Total from Local Sources	\$ 939,696,000	\$ 939,696,000
Non-Categorical Aid	\$ 12,567,000	\$ 12,567,000
Shared Expenses	21,155,000	21,155,000
Categorical Aid	455,435,000	455,435,000
Total from State	\$ 489,157,000	\$ 489,157,000

By Agency Head



By County Manager



Copy to: _____ Clerk, Board of Supervisors

Certified:

A Copy Teste: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 2 of 7
Agenda Item No. 96A-24

Agenda Title: RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2024-25 and Allocation of Car Tax Relief for Tax Year 2024

Categorical Aid - Total Federal	\$ 385,000	\$ 385,000
GENERAL FUND REVENUE	\$ 1,429,238,000	\$ 1,429,238,000

Operating Transfers	\$ (237,417,159)	\$ (237,417,159)
From (To) Fund Balance	62,920,559	62,920,559
GENERAL FUND RESOURCES	\$ 1,254,741,400	\$ 1,254,741,400

11 – SPECIAL REVENUE FUND:

Permits, Fees, & Licenses	\$ 897,000	\$ 897,000
Fines & Forfeitures	267,360	267,360
Use of Money & Property	316,305	316,305
Charges for Services	39,345,699	39,345,699
Miscellaneous	11,703,883	11,703,883
Recovered Costs	1,219,170	1,219,170
Total from Local Sources	\$ 53,749,417	\$ 53,749,417

Non-Categorical Aid	\$ 2,594,995	\$ 2,594,995
Categorical Aid	63,969,064	63,969,064
Total from State	\$ 66,564,059	\$ 66,564,059

Categorical Aid - Total Federal	\$ 79,958,261	\$ 79,958,261
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SPECIAL REVENUE FUND REVENUE	\$ 200,271,737	\$ 200,271,737
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Operating Transfers	\$ 51,409,775	\$ 51,409,775
From (To) Fund Balance	2,653,058	2,653,058
SPECIAL REVENUE FUND RESOURCES	\$ 254,334,570	\$ 254,334,570

51 – WATER AND SEWER ENTERPRISE FUND:

Charges for Services	\$ 156,686,741	\$ 156,686,741
Miscellaneous	2,386,808	2,386,808
W&S ENTERPRISE FUND REVENUE	\$ 159,073,549	\$ 159,073,549

Operating Transfers	\$ 8,150,250	\$ 8,150,250
From (To) Retained Earnings	(36,123,920)	(36,123,920)
W&S ENTERPRISE FUND RESOURCES	\$ 131,099,879	\$ 131,099,879

61 – CENTRAL AUTO MAINTENANCE (C.A.M.) FUND:

Use of Money & Property	\$ 400,000	\$ 400,000
Recovered Costs	27,413,036	27,413,036
C.A.M. FUND REVENUES	\$ 27,813,036	\$ 27,813,036

Operating Transfers	924,779	924,779
C.A.M. FUND RESOURCES	\$ 28,737,815	\$ 28,737,815

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 3 of 7
Agenda Item No. 96A-24

**Agenda Title: RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2024-25
and Allocation of Car Tax Relief for Tax Year 2024**

62 – TECHNOLOGY REPLACEMENT FUND:

Operating Transfers	\$ 4,000,000	\$ 4,000,000
From (To) Retained Earnings	489,495	489,495
TECH. REPLACE. FUND RESOURCES	<u>\$ 4,489,495</u>	<u>\$ 4,489,495</u>

63 – RISK MANAGEMENT/WORKPLACE SAFETY FUND:

Recovered Costs - Total Revenue	\$ 1,000,000	\$ 1,000,000
Operating Transfers	9,790,984	9,790,984
RISK MANAGEMENT/WORKPLACE SAFETY RES.	<u>\$ 10,790,984</u>	<u>\$ 10,790,984</u>

64 - HEALTHCARE FUND:

Interest on Investment	\$ 500,000	\$ 500,000
Miscellaneous	600,000	600,000
Recovered Costs	158,354,984	158,354,984
HEALTHCARE FUND RESOURCES	<u>\$ 159,454,984</u>	<u>\$ 159,454,984</u>

71 – DEBT SERVICE FUND:

Operating Transfers - TOTAL RESOURCES	\$ 86,988,636	\$ 86,988,636
From (To) Fund Balance	2,711,364	2,711,364
DEBT SERVICE FUND RESOURCES	<u>\$ 89,700,000</u>	<u>\$ 89,700,000</u>

82 – JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

Shared Expenses - Local	\$ 624,156	\$ 624,156
Shared Expenses - State	1,631,880	1,631,880
JRJDC AGENCY FUND REVENUE	<u>\$ 2,256,036</u>	<u>\$ 2,256,036</u>
Operating Transfers	\$ 4,033,734	\$ 4,033,734
From (To) Fund Balance	551,528	551,528
JRJDC AGENCY FUND RESOURCES	<u>\$ 6,841,298</u>	<u>\$ 6,841,298</u>

83 – FIDUCIARY FUNDS

Recovered Costs	\$ 75,000	\$ 75,000
Operating Transfers	4,575,000	4,575,000
OPEB, LINE OF DUTY AND LTD RESOURCES	<u>\$ 4,650,000</u>	<u>\$ 4,650,000</u>

90 – ADJUSTMENT FOR INTERFUND TRANSACTIONS:

Operating Transfers - TOTAL RESOURCES	<u>\$ (137,435,407)</u>	<u>\$ (137,435,407)</u>
TOTAL OPERATING RESOURCES	<u><u>\$ 1,807,405,018</u></u>	<u><u>\$ 1,807,405,018</u></u>

Including: REVENUE TOTAL	\$ 1,979,182,342	\$ 1,979,182,342
OPERATING TRANSFERS	(204,979,407)	(204,979,407)
FUND BALANCE/RETAINED EARNINGS	33,202,083	33,202,083
	<u>\$ 1,807,405,018</u>	<u>\$ 1,807,405,018</u>

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 4 of 7
Agenda Item No. 96A-24

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2024-25
and Allocation of Car Tax Relief for Tax Year 2024**

ESTIMATED OPERATING REQUIREMENTS

Department

<u>01- GENERAL FUND:</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
General Government Administration	\$ 85,824,325	\$ 85,824,325
Judicial Administration	13,176,242	13,176,242
Public Safety	275,366,673	275,366,673
Public Works	64,612,803	64,612,803
Health & Welfare	2,978,330	3,067,830 *
Education	704,044,092	704,044,092
Recreation, Parks, & Culture	54,048,086	54,048,086
Community Development	36,620,747	36,620,747
Miscellaneous	18,070,102	17,980,602 *
TOTAL GENERAL FUND	\$ 1,254,741,400	\$ 1,254,741,400
 <u>11 – SPECIAL REVENUE FUND:</u>		
Judicial Administration	\$ 4,465,755	\$ 4,465,755
Public Safety	2,646,688	2,646,688
Public Works	25,224,397	25,224,397
Health & Welfare	98,648,986	98,648,986
Education	120,939,863	120,939,863
Recreation, Parks, & Culture	1,608,881	1,608,881
Miscellaneous	800,000	800,000
TOTAL SPECIAL REVENUE FUND	\$ 254,334,570	\$ 254,334,570
 <u>51 – WATER AND SEWER ENTERPRISE FUND:</u>		
Public Utilities - Operations	\$ 94,950,711	\$ 94,950,711
- Debt Service	36,149,168	36,149,168
TOTAL W&S ENTERPRISE FUND	\$ 131,099,879	\$ 131,099,879
 <u>61 – CENTRAL AUTO MAINTENANCE FUND:</u>		
Central Auto. Maint. - TOTAL FUND	\$ 28,737,815	\$ 28,737,815
 <u>62 – TECHNOLOGY REPLACEMENT FUND:</u>		
Technology Replacement - TOTAL FUND	\$ 4,489,495	\$ 4,489,495
 <u>63 – RISK MANAGEMENT/WORKPLACE SAFETY FUND:</u>		
Finance	\$ 10,790,984	\$ 10,790,984
TOTAL RISK MANAGEMENT/WORKPLACE SAFETY	\$ 10,790,984	\$ 10,790,984
 <u>64 – HEALTHCARE FUND:</u>		
Healthcare - TOTAL FUND	\$ 159,454,984	\$ 159,454,984
 <u>71 – DEBT SERVICE FUND:</u>		
General Government	\$ 33,640,479	\$ 33,640,479
Education	56,059,521	56,059,521
TOTAL DEBT SERVICE FUND	\$ 89,700,000	\$ 89,700,000

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 5 of 7
Agenda Item No. 96A-24

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2024-25
and Allocation of Car Tax Relief for Tax Year 2024**

82 – JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

JRJDC - Operations	\$	6,841,298	\$	6,841,298
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83 – FIDUCIARY FUND:

OPEB - GASB 45	\$	2,750,000	\$	2,750,000
Long-Term Disability		650,000		650,000
Line of Duty Act (LODA)		1,250,000		1,250,000
TOTAL FIDUCIARY FUND	\$	4,650,000	\$	4,650,000

90 – ADJUSTMENT FOR INTERFUND TRANSACTIONS:

Interdepartmental Billings - CAM	\$	(27,813,036)	\$	(27,813,036)
- Healthcare		(109,622,371)		(109,622,371)
TOTAL ADJUSTMENTS	\$	(137,435,407)	\$	(137,435,407)
TOTAL OPERATING REQUIREMENTS	\$	1,807,405,018	\$	1,807,405,018

**CAPITAL ANNUAL FISCAL PLAN
ESTIMATED CAPITAL RESOURCES**

Source

21 - CAPITAL PROJECTS FUND:

	Manager Proposed	Board Approved
Central Virginia Transit Authority - Revenues	\$ 27,500,000	\$ 27,500,000
Designated General Fund Balance	9,000,000	9,000,000
General Fund - Reserves	23,450,000	23,450,000
Education Meals Tax Revenue	9,000,000	9,000,000
2022 G. O. Bonds - Education	94,300,000	94,300,000
2022 G. O. Bonds - General Government	12,774,000	12,774,000
Motor Vehicle License Fees	2,750,000	2,750,000
General Fund Revenues	3,000,000	3,000,000
General Fund - Stormwater Dedication	2,348,000	2,348,000
2024 EDA Bonds	3,774,000	3,774,000
Designated Capital Reserve	4,496,000	4,496,000
TOTAL CAPITAL PROJECTS FUND	\$ 192,392,000	\$ 192,392,000

22 - VEHICLE REPLACEMENT RESERVE:

Fund Balance - General Fund	\$	13,500,000	\$	13,500,000
Categorical Aid		1,300,000		1,300,000
TOTAL VEHICLE REPLACEMENT RESERVE	\$	14,800,000	\$	14,800,000

51 – WATER AND SEWER ENTERPRISE FUND:

Water & Sewer Resources	\$	119,975,000	\$	119,975,000
TOTAL WATER AND SEWER ENTERPRISE FUND	\$	119,975,000	\$	119,975,000
TOTAL CAPITAL RESOURCES	\$	327,167,000	\$	327,167,000

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 6 of 7
Agenda Item No. 96A-24

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2024-25 and Allocation of Car Tax Relief for Tax Year 2024**

ESTIMATED CAPITAL REQUIREMENTS

Department

21 - CAPITAL PROJECTS FUND:

	<u>Manager Proposed</u>	<u>Board Approved</u>
General Government	\$ 76,092,000	\$ 76,092,000
Education	116,300,000	116,300,000
TOTAL CAPITAL PROJECTS FUND	\$ 192,392,000	\$ 192,392,000

22 - VEHICLE REPLACEMENT RESERVE:

Public Safety	\$ 8,800,000	\$ 8,800,000
Education	6,000,000	6,000,000
TOTAL VEHICLE REPLACEMENT RESERVE	\$ 14,800,000	\$ 14,800,000

51 - WATER AND SEWER ENTERPRISE FUND:

Public Utilities - Water	\$ 26,100,000	\$ 26,100,000
- Sewer	93,875,000	93,875,000
TOTAL WATER & SEWER ENTERPRISE FUND	\$ 119,975,000	\$ 119,975,000

TOTAL CAPITAL REQUIREMENTS	<u>\$ 327,167,000</u>	<u>\$ 327,167,000</u>
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BE IT FURTHER RESOLVED that the funds included in the Operating and Capital Annual Fiscal Plans for any County department, office, or agency may be used as participating funds in any Federal or State aid program for like purpose upon appropriation by the Board of Supervisors.

BE IT FURTHER RESOLVED that the Schedule of Compensation attached hereto effective at the beginning of FY 2024-25 is approved.

BE IT FURTHER RESOLVED that the approved Operating Annual Fiscal Plan for FY 2024-25 includes an increase in the personnel complement of 56 positions for general government and 69 positions for schools and funding for a 4.8% wage adjustment for all eligible general government and school employees, to be effective on June 15, 2024. Positions in critical shortage classifications, primarily in Education and Public Safety, will receive a 7.2% wage adjustment to be effective on June, 15, 2024.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 6 of 7
Agenda Item No. 900A-24

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2024-25 and Allocation of Car Tax Relief for Tax Year 2024**

ESTIMATED CAPITAL REQUIREMENTS

Department

21 - CAPITAL PROJECTS FUND:

	Manager Proposed	Board Approved
General Government	\$ 76,092,000	\$ 76,092,000
Education	116,300,000	116,300,000
TOTAL CAPITAL PROJECTS FUND	\$ 192,392,000	\$ 192,392,000

22 - VEHICLE REPLACEMENT RESERVE:

Public Safety	\$ 8,800,000	\$ 8,800,000
Education	6,000,000	6,000,000
TOTAL VEHICLE REPLACEMENT RESERVE	\$ 14,800,000	\$ 14,800,000

51 - WATER AND SEWER ENTERPRISE FUND:

Public Utilities - Water	\$ 26,100,000	\$ 26,100,000
- Sewer	93,875,000	93,875,000
TOTAL WATER & SEWER ENTERPRISE FUND	\$ 119,975,000	\$ 119,975,000

TOTAL CAPITAL REQUIREMENTS	\$ 327,167,000	\$ 327,167,000
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FY25 SCHEDULE OF COMPENSATION
County of Henrico, Virginia

<u>OFFICE, BOARD, COMMISSION, AUTHORITY OR JOB TITLE</u>	<u>RATE</u>
Board of Supervisors	\$ 64,796.00 per annum ⁽¹⁾
Board of Zoning Appeals.....	\$6,600.00 per annum
Electoral Board - General Election (members other than the Secretary).....	\$5,126.10 per annum ⁽²⁾
Secretary, Electoral Board - General Election.....	\$10,252.20 per annum ⁽²⁾
Election Officials	\$225.00 base pay per workday ⁽³⁾
Assistant Chief Election Officials	\$275.00 base pay per workday ⁽³⁾
Chief Election Officials.....	\$300.00 base pay per workday ⁽³⁾
Henrico Planning Commission.....	\$20,000.00 per annum
Plan RVA	\$3,000.00 per annum
Capital Region Airport Commission	\$3,000.00 per annum
Board of Real Estate Review & Equalization.....	\$300.00 per month
School Board	\$24,205.32 per annum ⁽⁴⁾
Social Services Board	\$3,000.00 per annum
Volunteer Firefighters.....	\$2.00 per call
Economic Development Authority.....	\$200.00 per meeting
Sports and Entertainment Authority.....	\$200.00 per meeting
Parks and Recreation Advisory Commission	\$75.00 per meeting
Housing Advisory Committee	\$225.00 per meeting

-
- (1) This salary is in effect through December 31, 2024. The Chairman and Vice Chairman receive the additional sum of 15% and 10%, respectively. Pursuant to Va. Code Sec. 15.2-1414.2, in 2023, the Board established the following maximum annual salaries for calendar years 2024-2027: 2024, \$64,796.00; 2025, \$68,036.00; 2026, \$71,438.00; and 2027, \$75,010.00.
- (2) The annual compensation rate and effective date are set by the General Assembly and subject to the Governor's approval.
- (3) The maximum rate is set by separate resolution of the Board of Supervisors.
- (4) This salary is in effect through June 30, 2024. Acting pursuant to Va. Code Sec. 22.1-32, on May 11, 2023, the School Board determined, in each fiscal year 2024-2025, 2025-2026, 2026-2027, and 2027-2028 that each member of the School Board will receive a maximum increase equal to any wage increase established for School Board employees through the annual budget process. The Chairman shall receive an additional sum of \$2,000 per year.

FY25 SCHEDULE OF COMPENSATION
County of Henrico, Virginia

<u>NAME AND OFFICE OR JOB TITLE</u>	<u>SALARY</u>
Heidi Barshinger Clerk of Circuit Court.....	\$ 196,393.81 ^{(5) (7)}
Alisa Gregory Sheriff.....	\$ 195,363.58 ^{(5) (6) (8)}
Mark Coakley General Registrar.....	\$ 163,095.65 ^{(6) (9)}
Shannon Taylor Attorney for the Commonwealth.....	\$ 232,754.81 ^{(6) (10)}

-
- (5) The Clerk of the Circuit Court and the Sheriff are elected positions. The General Assembly sets the annual compensation and effective dates subject to the Governor's approval. The salary reflected also includes the targeted longevity pay adjustment approved by the Board of Supervisors for FY22. The County will adjust these salaries to reflect any changes made by the General Assembly and approved by the Governor for FY25 as well as any additional targeted increases approved by the Board of Supervisors.
- (6) 2012 Va. Acts c. 822 requires persons employed by local government to contribute five percent of their creditable compensation for the employee contribution to the Virginia Retirement System. To comply with 2012 Va. Acts c. 822 and the non-supplant requirement, the current incumbent in this elected/appointed position, who was employed or hired on or before July 1, 2012, receives an additional amount equal to 5% of the salary approved by the General Assembly. Future incumbents in this position will not receive an additional 5% locality supplement for the VRS employee member contribution per 2012 Va. Acts c. 822.
- (7) Salary reflects the current Clerk of the Circuit Court's certification.
- (8) Consistent with historical pay practice for this position, the Sheriff's current salary reflects the salary published by the State Compensation Board plus the targeted longevity pay adjustment approved by the Board of Supervisors for FY22. The County will adjust this salary to reflect any changes made by the General Assembly and approved by the Governor for FY25, as well as any additional targeted increases approved by the Board of Supervisors.
- (9) Effective FY22 the General Assembly approved repositioning the General Registrar classification/salary within the State's compensation system. Consistent with that approved action, the General Registrar's current salary reflects the salary published by the State Compensation Board plus the longevity pay adjustment approved by the Board of Supervisors for FY22. The County will adjust this salary to reflect any changes made by the General Assembly and approved by the Governor for FY25, as well as any additional targeted increases approved by the Board of Supervisors.
- (10) Effective June 22, 1988 (FY89), the constitutional position of Attorney for the Commonwealth was adopted into the County classification and compensation plan. The position is currently assigned to pay grade HU.50, and the current incumbent (Taylor) receives the pay increases and wage adjustments approved by the Board of Supervisors for county pay plans.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 127-24

Page No. 1 of 1

Agenda Title: RESOLUTION — SIA-2024-100163 — Spring Park Trailhead for the Fall Line Trail —
Substantially in Accord with Comprehensive Plan — Fairfield District

For Clerk's Use Only:

Date: 4/9/2024

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper (2) _____ Seconded by (1) Rogish (2) _____

REMARKS:

APPROVED

YES NO OTHER

	YES	NO	OTHER
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Section 15.2-2232A of the Code of Virginia requires the Planning Commission to review and consider whether the general or approximate location, character, and extent of major public facilities are substantially in accord with the County's comprehensive plan; and,

WHEREAS, the Planning Commission reviewed the proposed site of the Spring Park Trailhead for the Fall Line Trail for conformance with the County's 2026 Comprehensive Plan ("Plan"); and,

WHEREAS, a report dated February 29, 2024, presented by the Planning staff to the Planning Commission found the proposed use would not be in conflict with, or a significant departure from, the Plan; and,

WHEREAS, on March 14, 2024, the Planning Commission reviewed the staff recommendation and found the proposed use will further the goals, objectives, and policies of the Plan that identify the need for new public services; and,

WHEREAS, the Planning Commission found the proposed site can be designed to be compatible with the surrounding area and the proposed use is substantially in accord with the Plan.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors concurs with the finding of the Planning Commission that the proposed Spring Park Trailhead for the Fall Line Trail is substantially in accord with the County's 2026 Comprehensive Plan.

Comments: The Director of Planning concurs with the finding of the Planning Commission that the proposed Spring Park Trailhead for the Fall Line Trail is substantially in accord with the Plan and recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 128-24

Page No. 1 of 1

Agenda Title: RESOLUTION – Award of Contract – Francis Road and Greenwood Road Sewer and Water Extension – Fairfield District

For Clerk's Use Only:

Date: 4/4/2024

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Rowen
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Cooper, R. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
Rogish, J. ☒ ☐ ☐
Schmitt, D. ☒ ☐ ☐
Whitehead, M. ☒ ☐ ☐

WHEREAS, the County received three bids on March 6, 2024, in response to ITB 24-2640-1JL and Addenda Nos. 1 and 2 for construction of the Francis Road and Greenwood Road Sewer and Water Extension project; and,

WHEREAS, the project consists of providing approximately 1,860 linear feet of 8-inch sanitary sewer main and approximately 110 linear feet of 4-inch water main along Francis Road and Greenwood Road; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Shield Contracting, LLC Ashland, VA	\$1,756,403
J L Kent & Sons, Inc. Spotsylvania, VA	\$1,783,738
Tidewater Utility Construction, Inc. Suffolk, VA	\$4,275,000

WHEREAS, after a review of the bids received, it was determined that J L Kent & Sons, Inc. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$1,783,738.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$1,783,738 is awarded to J L Kent & Sons, Inc., the lowest responsive and responsible bidder, pursuant to ITB 24-2640-1JL, Addenda Nos. 1 and 2, and the bid submitted by J L Kent & Sons, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

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Copy to:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 129-24

Page No. 1 of 1

Agenda Title: RESOLUTION – Award of Contract – Plant Drain Pump Station – Water Reclamation Facility Project – Varina District

For Clerk's Use Only:

Date: 4/9/2024

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Rogish
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received one bid on February 13, 2024, in response to Invitation to Bid No. 24-2628-1JEC and Addendum No. 1, for construction of the Water Reclamation Facility Plant Drain Pump Station; and,

WHEREAS, the project involves the replacement of the pump and the discharge piping and other improvements to the Plant Drain Pump Station at the Water Reclamation Facility; and,

WHEREAS, the bid was as follows:

Bidder	Bid Amount
Waco, Inc. Sandston, VA	\$389,945

WHEREAS, after review and evaluation of the bid, it was determined that Waco, Inc. is the lowest responsive and responsible bidder with a bid of \$389,945.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$389,945 is awarded to Waco, Inc., the lowest responsive and responsible bidder, pursuant to Invitation to Bid No. 24-2628-1JEC, Addendum No. 1, and the bid submitted by Waco, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 13024

Page No. 1 of 1

Agenda Title: RESOLUTION – Signatory Authority – Amendment to Engineering Services Agreement
– SCADA Systems Replacement

For Clerk's Use Only:

Date: 4/9/2024

(X) Approved

() Denied

() Amended

() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Rogish
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Cooper, R.	✓		
Nelson, T.	✓		
Rogish, J.	✓		
Schmitt, D.	✓		
Whitehead, M.	✓		

WHEREAS, on May 24, 2016, the Board of Supervisors approved an agreement in the amount of \$3,936,735 with Arcadis U.S., Inc. for professional engineering services for the Supervisory Control and Data Acquisition (SCADA) Systems Replacement project; and,

WHEREAS, the project involves replacement of the SCADA systems at the Water Reclamation Facility, Water Treatment Facility, and 34 water and sewer pumping stations; and,

WHEREAS, on May 29, 2020, the Purchasing Director approved a \$587,420 amendment to provide additional design and construction phase services, including project administration and coordination, design of a remote communication system, repackaging projects for three construction bid documents, and additional contract administration services during construction of three separate projects; and,

WHEREAS, on January 24, 2023, the Board of Supervisors approved a \$980,884 amendment to provide additional construction phase services to include project administration, inspection services, support services, review of submittals, and SCADA standards updates; and,

WHEREAS, the Department of Public Utilities and Arcadis U.S., Inc. have negotiated a third amendment in the amount of \$1,492,709 for construction phase services, implementation support, and development of SCADA maintenance standard operating procedures.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that the County Manager is authorized to execute the third amendment to the agreement with Arcadis U.S., Inc. in a form approved by the County Attorney.

Comment: The third amendment will increase the contract amount to \$6,997,748. Funding to support the contract is available within the Water and Sewer Revenue Fund. The Director of Public Utilities recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 131-24

Page No. 1 of 2

Agenda Title: RESOLUTION – Signatory Authority – Award of Contract – Annual Contract for Stormwater Management Facility Maintenance

For Clerk's Use Only:

Date: 4/9/2024

(X) Approved

() Denied

() Amended

() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Rogish Seconded by (1) Whitehead
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Cooper, R. ☒ _____

Nelson, T. ☒ _____

Rogish, J. ☒ _____

Schmitt, D. ☒ _____

Whitehead, M. ☒ _____

WHEREAS, the County received four bids on March 7, 2024, in response to ITB No. 24-2627-1EAR for annual construction services for stormwater management facility maintenance; and,

WHEREAS, the annual contract consists of furnishing all tools, labor, materials, equipment, fees, and supervision necessary to provide maintenance and repair of both publicly and privately owned stormwater management facilities located within the County of Henrico when needed and requested by the County; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Blakemore Construction Corporation Rockville, VA	\$277,467.10
Talley & Armstrong, Inc. Henrico, VA	\$362,254.50
Venson Landscaping, LLC Manakin Sabot, VA	\$755,015.00
Bright Construction Group Fairfax, VA	\$868,885.00

WHEREAS, the bid amounts were calculated by multiplying the estimated unit quantities listed in the bid documents by the unit prices set out in the bids; and,

WHEREAS, after a review and evaluation of the bids, it was determined that Blakemore Construction Corporation is the lowest responsive and responsible bidder for the unit price contract; and,

WHEREAS, the cost of each project assigned under contract will be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bid.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No.

Page No. 2 of 2

Agenda Title: RESOLUTION – Signatory Authority – Award of Contract – Annual Contract for Stormwater Management Facility Maintenance

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. Pursuant to ITB No. 24-2627-1EAR and the bids submitted in response thereto, an annual contract is awarded to Blakemore Construction Corporation, for the period of one year, with an option for the County to renew the contract for up to two additional one-year terms.
2. Fees for the contract may not exceed \$1,000,000 for a single project. Compensation will be based upon the unit costs in the contractor's bid. Estimated first year expenditures are approximately \$1,000,000 which may increase or decrease depending on the actual need of the County.
3. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
4. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget.

Comments: The Director of Public Works and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 132-24

Page No. 1 of 1

Agenda Title: RESOLUTION — Acceptance of Roads — Castleton (Section 7) — Varina District

For Clerk's Use Only: Date: <u>4/9/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Cooper</u> (2) _____ (2) _____ REMARKS: _____ APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Cooper, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Rogish, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Schmitt, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Whitehead, M.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance:

Castleton (Section 7) – Varina District

Hepworth Drive from 0.08 Mi. S. of Shining Armor Lane to 0.12 Mi. N. of Shining Armor Lane	0.20 Mi.
Grail Lane from Hepworth Drive to 0.02 Mi. W. of Hepworth Drive	0.02 Mi.
Shining Armor Drive from Shining Armor Lane to 0.12 Mi. S. of Shining Armor Lane	0.12 Mi.
Shining Armor Lane from 0.01 Mi. W. of Macallan Parkway to 0.11 Mi. W. of Macallan Parkway	0.10 Mi.
Havering Way from Macallan Parkway to Macallan Parkway	0.24 Mi.
Total Miles	0.68 Mi.

COMMENT: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

